

# THE TRUST FOR GOVERNORS ISLAND

## **Request for Proposals** GOVERNORS ISLAND SECURITY SERVICES

<b>RFP Issue Date:</b>	<b>July 18, 2025</b>
<b>Pre-Submission Meeting:</b>	<b>September 8, 2025</b>
<b>Questions Due:</b>	<b>September 15, 2025</b>
<b>Responses to Questions Issued:</b>	<b>September 22, 2025</b>
<b>Proposals Due:</b>	<b>October 6, 2025</b>

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## I. Opportunity

Governors Island Corporation d/b/a The Trust for Governors Island (“the Trust”) invites Security Contractors to submit proposals to provide high quality, reliable, and cost-effective security services to ensure the safety of all visitors, tenants and staff on Governors Island, 172-acre multi-use campus located in New York Harbor. Security coverage includes all of the Island’s public spaces, including its park, ferries, waiting areas, piers and docks. Security coverage also includes Trust-occupied buildings, including but not limited to Buildings 108, 110 and 309.

The Trust seeks to enter a contract for three (3) years with two (2) two-year renewal options at The Trust’s discretion.

Locally Based Enterprises (“LBE’s”) and Women- and Minority-owned Businesses (“MWBE’s”) are encouraged to respond to this RFP. Any Proposer must identify in its proposal whether it or, if applicable, any of its proposed sub-consultants are LBE’s or MWBE’s. Respondents are also encouraged, if applicable, to include LBE’s and MWBE’s as sub-consultants.

## II. Governors Island and The Trust

### **Trust for Governors Island**

The Trust for Governors Island (“the Trust”) is the 501(c)3 non-profit organization created by the City of New York responsible for the planning, operations, and ongoing development of Governors Island. The Trust’s mission is to realize the full potential of Governors Island for the inspiration and enjoyment of all New Yorkers, demonstrating a bold vision for public space.

Since its transfer from federal to local control in 2003, Governors Island has undergone one of the most remarkable transformations in New York City’s history. The Trust for Governors Island and the City of New York, working in collaboration with the National Park Service and the non-profit Friends of Governors Island, have worked to build over 43 acres of new, award-winning park space, created public programs and commissioned artworks to welcome nearly 1 million visitors annually from all five boroughs of New York City, rehabilitated historic buildings in collaboration with educational and cultural tenants, and invested in infrastructure to ready the Island for its next chapter.

Following nearly two decades of planning and investment, the Trust is embarking on a growth strategy centered on transformative arts and culture, extraordinary open space, and education and research focused on the climate crisis. These efforts will together advance the mission of the Trust to continue Governors Island’s transformation as an extraordinary public place, continuing to expand public access and creating a path towards financial sustainability.

### **Governors Island**

Governors Island is a 172-acre island in the heart of New York Harbor. Just minutes from Lower Manhattan and the Brooklyn waterfront by ferry, the Island is a popular year-round destination for New Yorkers and visitors from around the world. An award-winning park complements its dozens of historic buildings, year-round educational and cultural facilities, rich arts and culture program and 22-acre National Monument managed by the National Park Service.

Looking ahead, the long-term vision for Governors Island focuses on continuing to expand public access by enlivening the Island with transformative public art and culture, extraordinary recreational and open space, and research and education dedicated to addressing the global climate crisis. With unparalleled historic, natural and waterfront resources, Governors Island—open to the public year-round for the first time in its history starting in 2021—is a vibrant and constantly evolving public place and resource for all New Yorkers to enjoy.

The Island is home to a diverse number of year-round tenants, including the Urban Assembly New York Harbor School, the Lower Manhattan Cultural Council, the Billion Oyster Project, Beam Center, the Institute for Public Architecture, and QC NY, as well as the soon-to-open Buttermilk Labs, a new multi-tenant hub for coastal climate solutions.

In April 2023, Mayor Eric Adams and the Trust announced that the New York Climate Exchange, a new nonprofit initiative established by Stony Brook University and a consortium of universities, businesses, and nonprofit organizations including the Harbor School, will create a state-of-the-art, \$700-million campus on Governors Island. Opening in 2028, the Exchange will be dedicated to educational programming, research, climate tech incubation, and policy work aimed at advancing climate action in New York City and elsewhere around the world.

In addition to its open space and historic and cultural resources, the Island offers 1M+ square feet of historic buildings ready for adaptive reuse and 33 acres of fully entitled development area that can accommodate new academic, commercial, convening, and cultural facilities.

### III. Scope of Services

#### A. Project Background

Each Proposer must submit a proposal to provide 365-day security services for Governors Island. All materials required for proposals are included in the section entitled Part IV: Proposal Submission and Requirements.

#### B. Priorities of the Trust

##### **Safety:**

Safety and security of visitors, tenants and staff on Governors Island is the top priority for the Trust. Since 2005, Governors Island has grown as a popular year-round destination, welcoming hundreds of thousands of visitors through all four seasons. The Island's operations have expanded with year-round tenancies, including the New York Harbor School, a 550-student public high school currently undergoing expansion; the Lower Manhattan Cultural Council, a year-round artist residency program; QC Terme, a full-service day spa; and a year-round event space managed by the Trust. In addition, the Trust hosts nearly 95 annual events and public programs, ranging from large-scale festivals, concerts, and sporting events to smaller community and arts programs. The Trust aims to maintain a safe environment for visitors and tenants alike, from the beginning of their journey on the ferry to the duration of their visit.

##### **Scalability:**

The Trust seeks a Contractor who will be able to effectively scale its level of service in a campus-like environment between the High Season (May through October) and Low Season (November through April). Additionally, Governors Island is working actively toward the opening of additional year-round commercial, academic, hospitality and non-profit tenancies. In particular, a lease was recently announced for a year-round event and hospitality space at Soissons Landing. And the NY Climate Exchange's presence on the island, culminating in the development of a 400K SF research and educational hub over the next five years, will bring increased traffic to the island throughout the year. The Trust seeks a Contractor that will be an active partner in this growth, determining how to scale Security services as Governors Island continues its evolution into a year-round, 24/7 place for working, learning and visiting.

##### **Best Practice and Advocacy:**

As the Trust's provider of Security services, the selected Contractor must remain up to date with the latest in safety and security practices, including advanced technology. As the Trust advances its own Security systems and practices, the selected Contractor will serve as a trusted resource in guiding the development of those systems. In addition to working closely with the Trust's Ferry Operator and EMS Provider, the selected Contractor will maintain excellent working relationships with public safety and security agencies including but not limited to the New York City Police Department (NYPD), the New York City Fire Department (FDNY), the US Coast Guard, and US Homeland Security. At the direction or request of the Trust, the selected Contractor will represent and/or advocate on behalf of safety and security at Governors Island.

##### **Excellence in Customer Service:**

Governors Island is a public destination serving diverse audiences across its 1M annual visitors, the majority of which reside in New York City's 5 boroughs. Security staff frequently interact with members of the public, not only responding to security and public safety matters, but serving as ambassadors of the Trust in providing basic visitor information. The Trust seeks a Contractor with demonstrated experience in delivering a high level of customer service and public safety to a diverse population of visitors, ensuring all visitors have a safe, high quality and positive experience on Governors Island.

## C. Description of Service and Staffing Requirements

### Service Requirements:

The bidder must provide at least the following services:

- A. Greet and direct the general public and tenants.
- B. Provide surveillance of all activities on the Island, Trust-operated ferries, and the main access point at the Manhattan ferry terminal in the Battery Maritime Building (as well as any temporary or substitute ferry landings, e.g., Wall Street Pier).
- C. Execute crowd control and/or evacuation procedures.
- D. Maintain and update the Island security standard operating procedures as needed in consultation with the Trust. Maintain best practices with regards to ongoing security operations.
- E. Establish and maintain a daily log of Island visitors. Accurate visitor counts must be kept daily.
- F. Develop and implement a guard tour tracking system.
- G. Serve as liaison to NYPD and other public safety agencies as requested by the Trust.
- H. Collect and maintain security- and safety-related records and notify Trust staff of all relevant incidents (see “Reporting Requirements” below).
- I. Assisting with special events as needed
- J. Consult and assist the Trust Facility Security Officer with the existing Facilities Security Plan (“FSP”) that is in place for the Island with the United States Coast Guard (“USCG”). The FSP includes (but is not limited to):
  - Law enforcement related services to develop and maintain programs in crisis management, crime, medical emergencies, fire prevention and serious incidents.
  - Reporting all occurrences of all safety-related incidents, including unlawful acts that threaten the security of the Island or any of its docks or piers.
  - Conduct preliminary and follow up investigations and write incident reports.
  - Assist with loading and unloading passengers and vehicles onto the Trust’s two ferries in conjunction with the Island’s Ferry Operator and inform all on-Island personnel of any ferry changes.
  - Provide pre-planning and oversight of crowd control functions at special events and during public access days.
  - Assure compliance with all applicable federal and state laws.
  - Enforce safety, traffic and parking regulations at the Battery Maritime Building (“BMB”), on the ferries, and on Governors Island.
  - Work with the Trust staff to properly prepare for and staff public access days and any Island events.
  - Conduct security drills in conjunction with Trust staff, Ferry Operator staff, and USCG requirements.

**Staffing Requirements:** A list of required security posts with job descriptions is included in Exhibit F. At a minimum, all security officers assigned to the Island must meet the following requirements:

- Excellent communications skills for greeting and directing the general public, as well as executing crowd control and/or evacuation procedures.
- All staff must be customer-service oriented and maintain positive interaction with tenants, staff, and visitors alike.
- Valid Transportation Workers Identification Cards (“TWIC”) for the duration of the contract.
- Prior training in accordance with the Security Guard Act of 1992 (article 7-A of the New York State General Business Law) with additional response training as a Fire Guard.
- Annual training as mandated by New York State must be kept current and reported to the Trust. Mandated topics for training include: Role of a Security Guard; Legal Powers and Limitations; Emergency Situations; Communication and Public Relations; Access Control; Ethics and Conduct.
- Customer service and sensitivity training, including training required by the Trust in support of the principles of Diversity, Equity and Inclusion.
- FDNY certification of fitness as a Fire Guard for F-03 and F-04.
- Staff operating as an EMT must have the oversight of a medical director.
- Comprehensive knowledge of current law enforcement procedures and applicable federal, state and local laws and regulations.
- Valid drivers’ license for driving positions.

#### **D. Frequency of Service**

Twenty-four hours per day, seven days per week security services for Governors Island. Exact shifts and posts are included below in Exhibit F.

#### **E. Reporting Requirements**

Maintain visitor logs, maintain and update security standard operating procedures in consultation with the Trust, complete and maintain incident reports, maintain records of drills conducted. Incident reporting must include collection and maintenance of all records required by applicable law, based upon activities and tenancies on the Island at the relevant time.

Provide all requested documentation of hours worked and staff training completed for all employees.

Attend meetings and prepare reports requested from time to time at the direction of Trust leadership.

## IV. Proposal Requirements

Each Proposer responding to this request shall submit, on or before the submission deadline date and time, their proposal in electronic form, in PDF format, to [gibids@govisland.org](mailto:gibids@govisland.org):

### A. Cover Letter

A letter summarizing the Proposer's capabilities, qualifications and experience, understanding of the project scope, company profile, and the company's full name and address, and the name, address and telephone number of the person authorized to represent the responding firm in all aspects of contract negotiations.

### B. Relevant Experience and Client References

Provide examples of comparable experience, including specific services performed. Please include any history of contracting or doing business with the Trust and/or City of New York. Client references with emails/phone numbers encouraged.

### C. Organizational Chart, Key Personnel, and Capacity

Provide a clear and descriptive organizational chart for the Proposer, indicating key staff members with their qualifications, level of responsibilities and skills, as well as any proposed sub-consultants.

### D. MWBE or LBE Status

Locally Based Enterprises ("LBE's") and Women- and Minority-owned Businesses ("MWBE's") are encouraged to respond to this RFP. Any Proposer must identify in its proposal whether it or, if applicable, any of its proposed sub-consultants are LBE's or MWBE's and should provide the LBE/MWBE Certificate if applicable.

### E. Fee Proposal (Exhibit G)

- Hourly rates and any mark-up percentages for hourly work.
- List of any reimbursable costs and mark-up percentage.
- Ongoing monthly support costs.
- Fee structure for any specific project-based work broken out by project.

**Prevailing Wage & Minimum Wage:** Prevailing wage pursuant to New York State law is generally required for security positions on Governors Island, including the assignments described in Exhibit F. In all cases, all persons employed by Contractor, its subconsultants and subcontractors must be paid not less than the minimum hourly rate required by law.

### F. Completed Exhibits

- Exhibit B – Checklist & Declaration of Understanding
- Exhibit D – Contract Comments
- Exhibit G – Fee Proposal

## V. Evaluation and Selection

### A. Proposal Evaluation

The Trust will form an evaluation committee (the “Committee”) to evaluate all Submissions received by the submission deadline. This evaluation and scoring will determine the Proposer’s Submission Rating. A Proposer may be invited for an interview for the purpose of clarifying its Proposal, after which its Proposal Rating will be reviewed. Proposers will be ranked in accordance with the total Proposal Rating.

In evaluating proposals, the Selection Committee will use the following criteria and percentage of weight allocated to each category:

1. **Organizational Capacity and Qualifications** [20%]
  - . The Proposer’s general organization, capabilities, qualifications, and quality of work.
  - . The Proposer’s MWBE/LBE Status and Goals.
2. **Relevant Experience** [20%]
  - . The Proposer’s experience in providing services relevant to the Scope of Work.
  - . The Proposer’s history of doing business with the Trust and/or City of New York and/or comparable entities
  - . Quality of References.
3. **Quality of Proposal and Understanding of Scope** [20%]
  - . Quality of the proposal and the degree to which it demonstrates the Proposer’s full understanding of and the ability to perform the Services to be rendered.
  - . Proposed Service Levels
4. **Fee Proposal** [40%]

### B. Selection of Provider

Upon Selection, the selected Proposer must execute a Contract for Services substantially in the form of the Contract Draft attached as Exhibit C, including all provisions mandated by City of New York requirements and other applicable rule and policy. The Trust shall not be bound to the terms of the Contract Draft but shall use such form as a basis for negotiating a final Contract with the selected Consultant(s), if any. Please note that if any Proposer desires any changes to the Contract Draft, Proposer must include those changes as part of its response to this RFP in Exhibit D, Contract Comments.

The contents of the selected proposal, together with this RFP and any formal questions and answers provided during the proposal processes, may be incorporated into any final Contract at The Trust’s discretion.

The Trust reserves the right to select and contract with more than one Proposer, or none at all, based on the qualifying responses received in this RFP.

## VI. Timeline and Contact

### A. Pre-Submission Meeting

A Pre-submission meeting will be held on the Island on September 8, 2025. Attendance at the pre-submission meeting is recommended, and pre-registration is required to access the ferry to the Island/receive the call-in information. Respondents should indicate interest in joining for the in-person walkthrough/virtual meeting by emailing [gibids@govisland.org](mailto:gibids@govisland.org).

### B. Questions

Any questions regarding this RFP must be emailed and received by The Trust no later than September 15, 2025. The Trust will evaluate the need to respond to inquiries. No verbal responses to questions will be provided, and any information given to a prospective Proposer will be furnished to all prospective Proposers as an addendum to the RFP (an “Addendum”), which can be accessed at [www.govisland.org](http://www.govisland.org). All questions must be directed to [gibids@govisland.org](mailto:gibids@govisland.org) with the RFP title in the subject line. Responses to any questions regarding the RFP will be issued on September 22, 2025.

### C. Submission Instructions and Deadline

All proposal submissions must be delivered on or before October 6, 2025. Respondents shall deliver their PDF proposals via email or download link to [gibids@govisland.org](mailto:gibids@govisland.org).

### D. Interviews

Interviews may be held with selected Proposers after receipt and initial review of proposals.

### E. Schedule

Pre-Submission Meeting	September 8, 2025
Questions Due	September 15, 2025
Responses to Questions Issued:	September 22, 2025
Proposals Due	October 6, 2025
Anticipated Contract Start Date	February 1, 2026

## Exhibit A – RFP Procedures and Policies

In addition to all terms and conditions stated elsewhere, this RFP and any resulting transaction are subject to the following:

- A. Doing Business Data Form: Local Law 34 of 2007 (LL34) requires the creation of a database containing information about entities that do business with the City of New York (“City”) as defined by the law, as well as the principal officers, owners and senior managers of these entities. This information is collected on Doing Business Data Forms and reviewed by agencies and other City-affiliated bodies such as Governors Island Corporation d/b/a The Trust for Governors Island (“Trust”). The forms are then forwarded for processing at the Doing Business Accountability Project at the Mayor’s Office for Contract Services. Collected data will be used to identify entities and people who are subject to LL34’s limitations on campaign contributions in municipal elections. The Doing Business Data Form can be downloaded at: <https://www1.nyc.gov/assets/oath/downloads/pdf/Doing-business-data-form-Standard.PDF> and must be attached to the RFP submission. For any questions about the Doing Business Data Form, please refer to [https://www1.nyc.gov/assets/hra/downloads/pdf/business/doing\\_business\\_qanda\\_standard.pdf](https://www1.nyc.gov/assets/hra/downloads/pdf/business/doing_business_qanda_standard.pdf), or contact the Doing Business Accountability Project at 212- 298-0600 or DoingBusiness@mocs.nyc.gov.
- B. PASSPort Clearance: Upon request, respondent(s) will be required to complete an online Vendor and/or Principal Questionnaire via the Procurement and Sourcing Solutions Portal (PASSPort) managed by the Mayor’s Office of Contract Services (MOCS). The PASSPort clearance process requires any person with at least a 10% ownership interest in the submitting vendor to complete a Principal Questionnaire and any entity with at least a 10% ownership interest in the submitting vendor to complete a Vendor Questionnaire. Any award will then be subject to review by the NYC Department of Investigation. The selection of any respondent may be denied or revoked based on any derogatory information revealed. No respondent will be selected if an individual who is a member, partner, or otherwise a principal of the vendor is determined, in the sole discretion of the Trust and/or City, to be in arrears or in default of any debt, contract or obligation to or with the City or State of New York (or any other of their instrumentalities), or otherwise to be a prohibited person or within a category of persons or entities with whom or which the City or the Trust will not generally do business. To submit the questionnaires, create an account and submit the vendor enrollment package in PASSPort through the MOCS website at <http://www.nyc.gov/passport>.
- C. All RFP submission materials become the property of the Trust. The Trust is subject to the New York State Freedom of Information Law (“FOIL”), which governs the process for the public disclosure of certain records maintained by the Trust. (See Public Officers Law, Sections 87 and 89.) Proposal submission material will generally be made available for inspection and copying by interested parties upon written request, except when specifically exempted from disclosure under the requirements of FOIL. Individuals or firms that submit a proposal to the Trust may request that the Trust except all or part of the proposal from public disclosure, on the grounds that the proposal contains trade secrets, proprietary information, or that the information, if disclosed, would cause substantial injury to the competitive position of the individual or firm submitting the information. This exception may extend to information contained in the request itself, if public disclosure would defeat the purpose for which the exception is sought. The request for an exception must be in writing and state specific supporting reasons in detail. It must also specify the proposal or portions of it for which the exception is requested. The Trust will grant requests for exemption from disclosure under FOIL if eligible in the Trust’s reasonable determination.

D. Conflicts of Interest:

- a. The respondent must disclose in writing as part of its proposal any possible or potential conflicts of interest that are known to (or reasonably should be known to) the respondent and that exist between respondent's firm, the Trust, and the City.
  - b. Without limiting the foregoing general obligation, the respondent must disclose in writing as part of its proposal any familial, personal or business relationships between (i) on the one hand, any officer, director, agent or employee of respondent or its affiliates or business partners and (ii) on the other hand, any employees or other officials of the Trust, whether or not there is any belief that the relationship might constitute a possible conflict of interest.
  - c. Further, the respondent must disclose the name of any employee or family member of any elected official who owns, directly or indirectly, an investment or other proprietary interest, in the respondent or any of its affiliates or business partners.
- E. Respondent and its representatives, agents, and consultants must treat its proposal and all information obtained from the Trust in connection with this RFP (including any Site File) (all together, "Confidential Information") confidentially, and must not discuss, publish, divulge, disclose or allow to be disclosed the Confidential Information to any other respondents or any other person, firm or entity, including press or other media, without the Trust's prior written approval. If a respondent breaches this provision, the Trust may disqualify that the respondent and seek any other remedy available at law or in equity, including but not limited to injunctive relief and/or damages.
- F. All references in this RFP to federal, state, and local funds are for informational purposes only, are subject to change, and do not constitute a promise or commitment by the City, the Trust, or any other entity or governmental body as to the availability of those funds for any project in connection with this RFP.
- G. Any information provided orally or in writing before the issuance of the RFP is preliminary in nature and binds neither the Trust nor the respondent.
- H. Addenda posted to the Trust's website will be the only authorized method for communicating information to all potential respondents. Respondents should review the Trust website before submitting a proposal to verify that they have received any addenda issued, and contact the Trust in the event of any doubt. Respondents should acknowledge the receipt of any addenda in their proposal submissions.
- I. Respondents may withdraw their proposals from consideration at any time before the proposal submission deadline by submitting written notice to the Trust.
- J. The Trust will not be liable for work performed or any costs incurred by respondents in connection with the RFP (including, without limitation, any work performed, or cost incurred in responding to the RFP or in negotiating legal agreements in connection with the RFP).
- K. Any transaction will be structured as a "net" deal to the Trust, with the selected Respondent, if any, being responsible for all fees relating to the project.
- L. This is a "Request for Proposals" and not a "Request for Bids." The Trust will make, in its sole discretion, all determinations as to the completeness or compliance of any proposal, the eligibility or qualification of any respondent, and the merits and acceptability of each proposal. The Trust is not required to accept the proposal with the highest financial compensation.

- M. The Trust reserves the right, at any time (including, without limitation, after issuing one or more Conditional Designation Letters, if applicable): to amend, modify, postpone, or withdraw this RFP; to waive any requirements, conditions, or provisions of this RFP; to require supplemental statements and information from any respondents; to make an award to as many or as few or none of the respondents as the Trust may select; to accept or reject any or all proposals received in response to this RFP; to extend the deadline for submission of proposals; to negotiate or hold discussions simultaneously with one or more of the respondents; to entertain modifications or additions to selected proposals; to require or permit the correction of deficient proposals that do not completely respond or conform to this RFP; to encourage respondents to work together; to reject any or all proposals; and to cancel this RFP, in whole or in part, for any reason or no reason, in the Trust's sole discretion. If all proposals are rejected, this RFP may be withdrawn.
- N. The Trust will enforce the submission deadline stated in the RFP at its sole discretion. The timing of the selection may differ depending upon the degree to which further information on individual proposals must be obtained or due to other factors that the Trust may consider pertinent.
- O. Unless a specific exemption is noted in the RFP, submission of a proposal constitutes an offer on the part of the successful respondent to execute a Contract substantially in the form attached (or, if a contract form is not included, on the terms otherwise described in this RFP and as reasonably required by the Trust). Any supporting documents or other items attached as exhibits to this RFP will be incorporated into the Contract. Respondent's submission will remain open for acceptance by the Trust and will remain firm and binding upon the Respondent for at least 120 days after the deadline for submission of proposals, except that the Trust may by written notice to the respondent extend that date for an additional 45 days.
- P. All persons employed by respondent (including its subcontractors or subconsultants) who are subject to New York State prevailing-wage laws must be paid the prevailing wage accordingly; otherwise, all such persons must be paid not less than the minimum hourly rate required by law.

## Exhibit B – Checklist & Declaration of Understanding

### Checklist & Declaration of Understanding

Required materials:

- Cover Letter
- Relevant Experiences & Client References
- Organizational Chart, Key Personnel, and Capacity
- MWBE or LBE Status
- Fee Proposal (Exhibit G)

Completed and signed:

- Doing Business Data Form (see RFP Policies & Procedures)
- If requested: PASSPort Questionnaire(s) submitted directly to the NYC Mayor’s Office of Contract Services (MOCS) via <http://www.nyc.gov/passport> (see RFP Policies & Procedures)
- Contract Comments (Exhibit D)
- Checklist & Declaration of Understanding (this form)

### **Declaration of Understanding**

By signing below, the respondent certifies that:

- (i) The respondent has read and understands this Request for Proposals and all accompanying documents and attachments, including the Policies & Procedures (all together, the “RFP”);
- (ii) the respondent and its proposal will comply with all terms and conditions of the RFP;
- (iii) the respondent is not presently barred from bidding or performing work in any jurisdiction, including without limitation for any reason related to non-compliance with Affirmative Action or Equal Opportunity regulations;
- (iv) all information submitted in connection with the proposal is and will be, to the best of the respondent’s knowledge, true and accurate;
- (v) the respondent understands the scope and requirements of the project and has the capacity to carry it out;
- (vi) the respondent has satisfied itself as to the correctness and sufficiency of its proposal regarding the difficulty and cost of work; the proposal is sufficient to cover all obligations under the proposal documents and all matters and things necessary for the proper completion of the work as described; and the respondent agrees to accept payment in accordance with the requirements of the RFP;
- (vii) if the respondent receives written notice (in the form of a draft contract or otherwise) that its proposal has been accepted within 120 days after the proposal deadline, or any time thereafter before the proposal is withdrawn, the respondent will, promptly enter into a Contract using the form required by the Trust.



## Exhibit C – Contract Template

**GOVERNORS ISLAND CORPORATION**  
**D/B/A THE TRUST FOR GOVERNORS ISLAND**  
**SECURITY SERVICES AGREEMENT**

This Agreement (“Agreement”) is dated as of [\_\_\_\_\_] (the “Effective Date”) between **Governors Island Corporation d/b/a The Trust for Governors Island**, (the “Trust”), and [\_\_\_\_\_] (the “Contractor”). The parties agree as follows:

1. **Services.** Contractor will perform the services described in Exhibit A (the “Services”). Contractor will perform the Services in a diligent, prudent, and professional manner consistent with the highest prevailing standards and practices for the same or similar services in New York City. Contractor is solely responsible for the means and methods of performing the Services and will, at its own expense, secure all supplies, materials and equipment required to perform and complete the Services.
2. **Term; Termination.**
  - 2.1. This Agreement will commence on the Effective Date and expire upon the third anniversary of the Effective Date, unless sooner terminated by the Trust, as set forth herein (the “Term”). The Trust has the option, at its sole discretion and on written notice to Contractor, to extend the Term for two additional 2-year periods (the “Extension Periods”). The Trust has the right, in its sole discretion, to terminate, delay, postpone, or suspend all or a portion of the Services or this Agreement, immediately or on a specified date, upon written notice to Contractor, for any or no reason. Any such termination, delay, postponement, or suspension will not give rise to any cause of action for damages against the Trust or the City of New York (the “City”).
  - 2.2. If this Agreement is terminated, Contractor will receive equitable compensation for the Services that have been, in the Trust’s sole discretion, satisfactorily performed by Contractor up to the date of termination, provided that Contractor has surrendered to the Trust all reports, drawings, plans, studies, tracings, specifications, documents and materials prepared by Contractor in connection with this Agreement and any other materials related to this Agreement requested by the Trust. Further, Contractor shall be entitled to receive reimbursement for reasonable costs to wind down the work and bring it to an orderly conclusion. Contractor shall not be entitled to receive compensation for overhead or profit on unperformed Services.
3. **Compensation; Payments.**
  - 3.1. For Services satisfactorily performed, the Trust will pay Contractor the compensation set forth in Exhibit B. Except as set forth in Section 2 above, payments will be made in accordance with the terms and conditions described in this Section and in Exhibit B.
  - 3.2. In each case, Contractor will send the Trust an invoice, in a form reasonably acceptable to the Trust, requesting payment for completed Services. The Trust will pay undisputed amounts within 30 days of receipt of an approved invoice.
  - 3.3. Each invoice must be in a form reasonably acceptable to the Trust and must be supported by any appropriate or necessary documentation or other evidence relating to the amounts set out in the invoice as the Trust may reasonably require, including without limitation timesheets, invoices, receipts, and, where applicable, the time sheets and certified payroll reports of Consultant’s staff and principal(s).

3.4. Each invoice submitted to the Trust by the Contractor shall represent that all representations and warranties made by the Contractor in Section 8 of this Agreement are true, complete, and accurate as of the date of the invoice, except as specifically set forth in the invoice.

3.5. By virtue of making payments to Contractor, the Trust will not be deemed to have released Contractor from any claim or liability, or to have waived any cause of action arising from any breach of this Agreement. Upon acceptance by Contractor of the final payment, Contractor agrees that it will be deemed to have fully released the Trust and the City from any and all claims, demands and causes of action whatsoever which Contractor has or may have against the Trust or the City in connection with this Agreement and, upon the request of the Trust, shall execute a release to such effect.

4. **Independent Contractor; Taxes.** Contractor is an independent contractor and not, for any purpose, an employee or agent of the Trust and/or the City. Contractor is solely responsible for withholding and paying all applicable workers' compensation, disability benefits, unemployment insurance and income taxes with respect to the performance of Services hereunder. Contractor is also solely responsible for filing tax returns and making any related payments with respect to the performance of Services hereunder.

5. **Confidential Information.**

5.1. In the course of performing the Services, Contractor may be exposed to or provided with the Trust's Confidential Information. "Confidential Information" means any and all information, records, data, materials, documents, electronic files or work product provided to Contractor by (or on behalf of) the Trust and/or the City or any of its agencies, including information relating to the existence of this Agreement, the Trust's relationship to Contractor, and any notes Contractor makes about the Trust's Confidential Information, excluding information which (i) has otherwise become publicly available through no fault of Contractor or its representatives; (ii) becomes available to the Contractor on a non-confidential basis from a source other than the Trust, the City or any of its agencies; or (iii) was known by Contractor without an applicable obligation of confidentiality before receiving it under this Agreement.

5.2. As between the parties, the Trust retains ownership of all its Confidential Information. Contractor will keep all Confidential Information strictly confidential and will protect any Confidential Information in its possession or control from unauthorized dissemination and use with the same degree of care that it uses to protect its own information of similar importance, but in no event with less than a reasonable degree of care. Without the Trust's prior written approval in each case, Contractor will not (i) use or copy Confidential Information for any purpose other than to perform its obligations under this Agreement or (ii) disclose Confidential Information to any employee without a need to know or to any third party. If Contractor is required by judicial, administrative or other legal process to disclose Confidential Information, it will give the Trust prior notice and make good faith efforts to cooperate with the Trust's efforts to obtain a protective order or other protection for the Confidential Information.

5.3. Except as directed by the Trust or with the Trust's prior written consent in each case, Contractor will not attempt to access, or assist others in accessing by any means, any private or proprietary Trust data, data repository, computer network, or computer system.

6. **Other Contractors.** Contractor may not retain any contractor or other third party to assist in Contractor's performance of this Agreement without first obtaining (a) the Trust's written consent and (b) delivering to the Trust (i) a signed confidentiality agreement binding the third party to treat the Confidential Information in the same way that Contractor is bound to treat it under this Agreement and (ii) a signed work-for-hire agreement (or other similar agreement transferring all rights, including copyrights, in all of the third party's work product) in a form approved by the Trust. The Trust may engage other parties in its sole discretion to provide services identical or similar to Contractor's Services.

7. **Work Product.**

7.1. Contractor acknowledges that the Trust has specially ordered and commissioned all work product created by Contractor during the course of performing the Services (the "Works") as "work made for hire" as that term is used in U.S. copyright law. Accordingly, the Trust is the author and owner of the Works and will forever and exclusively own all worldwide right, title, and interest in the Works, including copyrights and other proprietary rights. If the Works, or any part of them, are determined not to be works made for hire, then, as of the date of this Agreement or the creation of the Works (whichever is earlier) and without further consideration, Contractor hereby irrevocably assigns and transfers to the Trust (i) all of its worldwide right, title and interest in the Works, including all U.S. and foreign copyrights (and extensions of them) for the full term of copyright, (ii) all rights to apply for or obtain any registrations of rights in the Works, (iii) and all other proprietary rights in the Works, including patent rights, trademark rights, database rights (whether now or later in effect), know-how and trade secret rights. Contractor hereby waives all rights known as "moral rights" to the extent they can be waived under the present or future law of any jurisdiction.

7.2. Contractor will promptly sign and deliver to the Trust any instruments of transfer or other documents that the Trust reasonably requests to further effect and enforce the Trust's ownership of the Works. Contractor hereby irrevocably appoints the Trust as Contractor's attorney-in-fact to sign and deliver any of those documents that Contractor fails or refuses to sign or deliver.

7.3. For any preexisting or third-party material incorporated in the Works, Contractor must obtain, at its expense and on the Trust's behalf, all rights necessary for the Trust to use that material as part of the Works on an irrevocable, non-exclusive, royalty-free, worldwide and perpetual basis, including the right to sublicense it as incorporated in the Works.

7.4. All copies of the Works in all formats (including the source and object code of computer programs, underlying drafts, work papers, layouts, sketches, notebooks, and the like) and all ideas, designs, inventions, and improvements done or conceived by Contractor in connection with performing the Services are the Trust's sole property, and Contractor will promptly provide them to the Trust upon request or any termination or expiration of this Agreement.

8. **Contractor Warranties and Representations.** Contractor warrants and represents that:

8.1. Contractor is duly organized, validly existing and in good standing under the laws of its jurisdiction of formation, has the right to enter into and perform this Agreement and is not under any obligation or duty that conflicts with it; Contractor will perform all its obligations under this Agreement in a professional and diligent manner, adhering to all applicable laws and regulations, and using experienced personnel (who are Contractor's regular employees); Contractor is authorized to do business in the City;

8.2. Contractor has not been asked to pay, and has neither offered to pay, nor paid, any illegal consideration, whether monetary or otherwise, in connection with the procurement of this Agreement.

8.3. Contractor has not employed any person to solicit or procure this Agreement, and has not made and shall not make, except to full-time employees of Contractor, any payment or any agreement for the payment of any commission, percentage, brokerage, contingent fee or any other compensation in connection with the procurement of this Agreement.

8.4. Contractor has not acquired nor will it acquire any interest of any nature, direct or indirect (including any interest in land in an area related to the Services or any interest in any corporation, partnership, or other entity with any such interest), which would conflict in any manner or degree with the performance of the Services. Contractor further represents and covenants that in the performance of this Agreement no person having any such conflicting interest shall be employed by Contractor.

8.5. Contractor is not in arrears to the City upon any debt, contract or taxes and is not a defaulter, as surety or otherwise, upon any obligation to the City, and has not been declared not responsible, or disqualified, by any agency of the City, nor is there any proceeding pending relating to the responsibility or qualification of Contractor to receive contracts. Contractor represents that it has paid all applicable New York City income, excise and other taxes for all years it has conducted business activities in New York City.

8.6. All questionnaires and/or disclosure forms delivered by Contractor (and any representatives of Contractor) to the Trust to date are, to the best of Contractor's knowledge, true and correct in all material respects; no material change has occurred in the circumstances of Contractor, or any of its principals or affiliated persons or entities since the respective dates upon which such disclosure forms were executed that would otherwise require disclosure on such forms; and such disclosure forms do not contain any untrue statement of a material fact or omit to state a material fact necessary in order to make any statement contained in such form not misleading.

8.7. The Works are original or, to the extent they are not, Contractor has obtained all rights or permissions described in Section 7.3; the Works do not infringe any third party's copyright, trademark, patent or other proprietary or personal rights, or otherwise violate any other applicable law or regulation; the Works do not contain any information furnished to Contractor in confidence or in the understanding that it would not be disclosed or published;

8.8. Contractor has the right to grant the Trust the rights set forth in Section 7 and has not previously encumbered or transferred to any third party any part of those rights; and there are no claims, litigation or other proceedings pending or threatened that adversely affect or prejudice the Trust's rights under this Agreement; and

8.9. Contractor has not engaged and will not engage in any acts or activities (including any taking place under this Agreement) which are fraudulent, misleading, or unlawful, or which could embarrass, disparage, harm or reflect negatively on the reputation of the Trust in general, in the public, and in its various business, professional and commercial relationships, including those with press or media outlets or publications.

9. **Insurance.** Contractor will procure and maintain insurance coverage as set forth in Exhibit C and will deliver an insurance certificate to the Trust prior to the performance of any Services. Contractor must require that any subcontractors, prior to the commencement of their work, purchase and maintain, or be covered by, at no cost or expense to the Trust or the City, the same types and amounts of insurance and meet all of the same requirements as required of the Contractor as set forth in Exhibit C. Insurance coverage in the minimum amounts required by this Agreement will not relieve Contractor of any liability under this Agreement, nor will it preclude the Trust from exercising any rights or taking such other actions as are available to it under any other provisions of this Agreement or law.

10. **Indemnification.**

10.1. To the fullest extent permitted by law, Contractor hereby agrees to indemnify, defend and hold harmless the Trust, City of New York, and the National Park Service, and all of their respective members, directors, officers, representatives, agents, and employees (collectively, the "Indemnitees") from and against any and all actions, suits, claims, demands, causes of action and proceedings (including but not limited to those brought by an employee or subcontractor of Contractor), whenever and by whomsoever asserted (even if without merit) and including and to reimburse the Indemnitees for all damages, costs, fees, charges, settlements, expenses and liability of any nature whatsoever including damage to any property and injury to any person, including death, and further including, without limitation, legal costs including but not limited to attorneys' fees and disbursements, in any way arising from or related to this Agreement and the activities conducted by Contractor hereunder, whether or not such activities

were conducted in compliance with this Agreement, or as a result of the consequences of any act, omission, neglect or misconduct on the part of Contractor, Indemnitees or anyone associated with Contractor or the Indemnitees. Insofar as the facts or law relating to any of the foregoing would preclude the Indemnitees from being completely indemnified by Contractor, the Indemnitees shall be partially indemnified by Contractor to the fullest extent permitted by law.

10.2. Contractor's obligation to defend, indemnify and hold the Indemnitees harmless will not be (i) limited in any way by Contractor's obligations to obtain and maintain insurance under this Agreement, nor (ii) adversely affected by any failure on the part of the Indemnitees to avail themselves of the benefits of such insurance.

10.3. The provisions of this section will survive the expiration or earlier termination of this Agreement.

#### 11. **Rules and Regulations.**

11.1. Contractor and its agents and employees must comply with the Trust's general rules and regulations related to the Island that the Trust establishes from time to time, currently available at <https://www.govisland.com/plan-your-visit/rules>, as well as any additional applicable rules and regulations that the Trust reasonably requires from time to time. To the extent of any conflict between the Trust's general rules and regulations and this Agreement, this Agreement controls.

11.2. Contractor may drive vehicles on Governors Island only on locations approved by the Trust in accordance with its vehicle policy as may be amended from time to time. The current version of the Trust's vehicle policy is attached as Exhibit D.

11.3. Contractor stores and maintains its property on Governors Island at its sole risk. The Trust is not responsible for Contractor's property for any reason whatsoever, including any cost of replacement. Any property stored by Contractor at the site of the Services must be stored in a neat and safe manner. Contractor may not store hazardous or combustible materials on Governors Island.

12. **Non-waiver.** Failure of the Trust or its representatives to enforce or otherwise require the performance of any of the terms and conditions of this Agreement, at the time or in the manner that said terms and conditions are set forth herein, will not be deemed a waiver of any such terms or conditions by the Trust and the same may be selectively enforced or raised as a basis of a claim or cause of action at the option of the Trust.

13. **Compliance with Law; Safety.** Contractor will maintain the highest standards of personal and business ethics at all times during the performance of the Services. Contractor is solely responsible for the safety and protection of all its employees. Contractor will ensure that the Services are performed in a location and manner free from recognized hazards and shall, where applicable, comply with Occupational Safety and Health Administration ("OSHA") standards, rules and regulations. Contractor will regularly examine workplace conditions and use safe and well-maintained tools, equipment and personal protective equipment to ensure compliance with OSHA standards, if necessary. Contractor will perform the Services in accordance with all applicable provisions of federal, state and local laws, rules, regulations, ordinances, codes and orders, including, but not limited to:

**Minimum Wage.** Except for any employees whose prevailing wage is required to be fixed pursuant to Section 220, et seq, and Section 230 et seq, of the New York State Labor Law, which employees shall be paid such prevailing wage, all persons employed by Contractor and any sub-consultant in the manufacture or furnishing of the supplies, materials, or equipment, or the furnishing of work, labor, or services, used in performance of this Agreement, shall be paid, without subsequent deduction or rebate unless expressly authorized by law, not less than the minimum hourly rate required by law, unless a higher amount is required pursuant to any other provision of this Agreement.

Executive Order 50 (1980) as amended. Contractor shall comply with the Mayor's Executive Order 50 (1980), as amended, and the regulations thereunder, with respect to equal employment opportunity, a copy of which is attached hereto as Exhibit E.

14. **Uniforms and Equipment.** Notwithstanding anything to the contrary contained herein, (i) all security officers and other staff performing on-site Services must be in standard uniforms approved in advance in writing by the Trust; and (ii) any force management or reporting software used by Contractor in carrying out the Services is subject to the prior written approval of the Trust, not to be unreasonably withheld. Unless otherwise agreed in advance in writing by the parties, the Trust will provide Contractor with uniforms, radios, phones, and vehicles for use by Contractor's staff while carrying out on-site Services.

15. **No Release.** Termination of this Agreement, whether by expiration of its term or otherwise will not release Contractor from any liability to the Trust.

16. **Return of Trust Property.** Upon the termination of this Agreement for any reason, the Contractor shall deliver to The Trust or to its order all books, documents, papers (including copies), materials, credit cards, keys and other property of or relating to the business of the Trust then in Contractor's possession or which are or were under Contractor's possession, custody, or control.

17. **Assignment.** Contractor may not assign this Agreement or subcontract its obligations hereunder without the express prior written consent of the Trust in its sole discretion; any purported assignment or subcontract to contrary is null and void. The Trust may assign this Agreement to any other party, including the City, without the consent of Contractor.

18. **Governing Law.** This Agreement will be governed by and construed in accordance with the laws of the State of New York as they apply to agreements made and wholly performed there. Any and all claims asserted by or against the Trust arising under this Contract or related hereto will be heard and determined either in the federal courts of the Southern District of New York, or in the New York State Courts located in the City and County of New York. With respect to any action in New York State Court, Contractor waives and relinquishes any rights it may have to move to dismiss on grounds of forum non conveniens, remove to Federal Court or move for a change of venue to a New York State Court outside New York County. With respect to any action in Federal Court located in the City, Contractor waives and relinquishes any right it may have to move to transfer the action to a Federal Court outside the City. Service of process may be made on Contractor in person or by registered mail addressed to Contractor's address set forth below its signature. If Contractor commences any action against the City or the Trust in a court located other than in the City, then Contractor will consent to a transfer of the action to a court of competent jurisdiction located in the City, or if such court will not or cannot transfer the action, then Contractor will consent to dismiss the action without prejudice and may reinstate the action in a court of competent jurisdiction in the City. The provisions of this section will survive the expiration or earlier termination of this Agreement.

19. **Severability.** In the event any one or more of the provisions of this Agreement are for any reason held to be invalid, illegal or unenforceable, the remaining provisions of this Agreement will be unimpaired, and the invalid, illegal or unenforceable provision will be replaced by a mutually acceptable provision, which, being valid, legal and enforceable, comes closest to the intention of the parties underlying the invalid, illegal or unenforceable provision.

20. **Right to Audit and Inspect.** Contractor will comply with all requests by the Trust to audit and inspect the operations and records of Contractor relating to this Agreement.

21. **Notices.** Unless otherwise noted in this Agreement, all notices and other communications under this Agreement must be in writing and sent by nationally recognized overnight courier service (with confirma-

tion of delivery) or registered or certified mail (return receipt requested), addressed to the Trust or Contractor at the respective address set out underneath its signature below, or by email, if to the Trust at [operations@govisland.org](mailto:operations@govisland.org) and to [legal@govisland.org](mailto:legal@govisland.org), and if to Contractor, at the email address listed below Contractor's signature; provided, however, that such notice by email must be confirmed by reply email from the recipient party. Any notice or other communication sent as provided in this Section will be effective (a) on the date received (or rejected) if sent overnight courier service; (b) five (5) business days after mailing by registered or certified mail; or (c) upon confirmation by reply if sent by email.

22. **Entire Agreement; Counterparts.** This Agreement constitutes the entire agreement between the parties, and supersedes all prior writings, or oral or written statements regarding the subject matter herein. No amendment or modification of any provision of this Agreement is valid unless made in a writing signed by both parties to this Agreement. No additional terms, conditions, or purported modification of this Agreement found on any Contractor invoice will have any force or effect, even if the invoice expressly states otherwise and regardless of whether or not the Trust issues payment on the invoice. This Agreement may be executed in duplicate counterparts, each of which will be deemed an original.

**[Signatures follow.]**

IN WITNESS WHEREOF, the parties have duly executed this agreement

**GOVERNORS ISLAND CORPORATION  
D/B/A THE TRUST FOR GOVERNORS ISLAND**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: 10 South Street, Slip 7  
New York, New York 10004

[ \_\_\_\_\_ ]

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address:

**EXHIBIT A**  
**Scope of Services**

[Scope of Services to be inserted]

**EXHIBIT B**  
**Compensation**

[Compensation details to be inserted]

Contractor must invoice the Trust for all amounts payable.

## **EXHIBIT C INSURANCE REQUIREMENTS**

Contractor, throughout the term of this Agreement, or as otherwise required by this Agreement, must obtain and maintain in full force and effect, the insurance coverages set forth below with the Trust and the Additional Insureds, as defined below, where required, and with limits as required by terms of this Agreement, or as required by law, whichever is greater (limits may be provided through a combination of primary and umbrella/excess policies):

1. Commercial General Liability Policy issued on an occurrence form with a combined single limit for bodily injury, personal injury and property damage of at least \$25,000,000 per occurrence and \$25,000,000 in the aggregate. Coverage shall include endorsements for: Products/Completed Operations; Underground Hazards where applicable; Contractual liability for tort liability assumed under contract, Personal Injury; Waiver of Subrogation; Policy Aggregate shall apply on per project basis. Coverage under this insurance shall be at least as broad as that provided by the most recently issued Insurance Services Office (“ISO”) Form CG 00 01, shall contain no exclusions other than as required by law or as approved by the Trust, and shall be "occurrence" based rather than “claims-made.” If there is an aggregate limit, it shall apply on a “per-location” basis.”
2. Workers Compensation and Disability Benefits in statutory amounts as required by New York State and Employers Liability in the greater of statutory amounts or \$1,000,000;
3. Professional Liability (Errors and Omissions) of at least \$3,000,000 each claim for wrongful acts while performing and/or providing professional services. Coverage shall continue for at least three (3) years beyond the final performance of services.
4. Automobile Liability Insurance Policy for bodily injury and property damage in the amount of \$1,000,000 per occurrence covering all owned, non-owned, hired, borrowed vehicles subject to statutory motor vehicle law.

All insurance required by the Agreement hereunder shall be (i) obtained at the sole cost and expense of Contractor, and (ii) unless otherwise noted, maintained with companies that are licensed to issue such insurance by the New York State Department of Insurance and have a rating as rated at least are rated A:X or better in the most recently published Best’s Insurance Report or A rated or better per Standard & Poor’s, and (iii) be primary and non-contributing to any insurance or self-insurance maintained by the Trust. The certificate of insurance will be delivered via United States Certified Mail sent to the Trust at the following business address: 10 South Street, Battery Maritime Building, NY, NY 10004, or may be transmitted electronically via email, should the Trust provide an appropriate contact.

All insurance shall be written to name the following as additional insureds thereunder (“Additional Insureds”): Governors Island Corporation d\b\ a The Trust for Governors Island, the City of New York, United States of America by and through the National Park Service, and each of their members, directors, officers, agents, employees, sub-contractors/consultants, successors and assigns and such other entities and individuals as the Trust may direct from time to time, with coverage at least as broad as the most recently issued ISO Form CG 20 26.

Contractor is solely responsible for the payment of all deductibles and self-insured retentions to which such policies are subject.

Contractor will cause all insurance to be in full force and effect on the Commencement Date of this Agreement and to remain in full force and effect throughout the term of this Agreement and as further required by this Agreement.

Contractor will by specific endorsement to its Commercial General Liability Policy, cause the coverage afforded to the Additional Insureds hereunder to be primary to and non-contributory with any other valid and collectible insurance purchased and maintained by the Additional Insureds under ISO form 2010, or equivalent. A blanket Additional Insured will not be acceptable.

Contractor will by specific endorsement to its Commercial General Liability Policy, cause the coverage afforded to the Additional Insureds hereunder to be first tier umbrella/excess coverage above the primary coverage afforded to the Additional Insureds and non-contributory with or excess to any other valid and collectible insurance purchased and maintained by the Additional Insured whether provided on a primary or excess basis.

Each policy of insurance shall be endorsed to warrant that the insurance carrier waives any and all rights of subrogation against the Additional Insureds. Each policy shall be endorsed to warrant that the insurance provided is primary and non-contributory to any insurance maintained by the Additional Insureds.

Entities to be added as Additional Insureds:

**Governors Island Corporation d/b/a The Trust for Governors Island**

10 South Street, Slip 7  
New York, NY 10004

**The City of New York**

1 Centre St #1500  
New York, NY 10007

**United States of America**

**National Park Service**

10 South Street  
New York, NY 10004

## **EXHIBIT D**

### **VEHICLE POLICY / ACCESS TO GOVERNORS ISLAND**

#### **Person requiring vehicle access:**

- 1) Arrange through your designated point of contact at: The Trust for Governors Island
- 2) Vehicle requests should be submitted through the Trust's ferry reservation system which can be accessed at [govisland.com/account/ferry](http://govisland.com/account/ferry)
- 3) Prior to submitting vehicle requests, you should have the following information that will be needed to complete the reservation: make/model of vehicle, date, time of arrival and departure and your TGI Contact. Vehicle Height, weight and length are required if it is a truck.

#### **VEHICLE RESTRICTIONS**

- a. **Maximum Height – 12'6"**
  - b. **Maximum Weight – 40 Tons**
  - c. **Maximum Length (including truck + trailer) – 55'**
  - d. **Maximum Width – 8.5'**
- 4) Only Authorized vehicles that serve a work or business related function are permitted to be brought to Governors Island; NO PERSONAL VEHICLES
  - 5) All vehicle requests should be sent 48 hours in advance. Requests for Saturday, Sunday, and Monday should be received by Friday no later than 3:00pm. No late requests will be accepted.
  - 6) There is no vehicle access onto the island after 9:30AM – Monday thru Sunday
  - 7) Vehicle must be operated in compliance with Island's rules and regulations. Vehicle access will be denied if driver of vehicle does not comply with rules below.

#### **Arriving and operating a vehicle on Island**

- When arriving at the Battery Maritime Building, wait in your vehicle in the queue line (Appendix A) on South Street – a Security Guard will direct you into the Slip and verify registration of vehicle when the boat begins boarding.
- All Vehicles (Contractors/Deliveries) will need a security escort upon arrival to GI
- Only Approved Island Tag Holders are authorized drive without an escort to your destination with hazards on and speed no greater than 15MPH

#### **Departure from Island**

- When departing the island notify the Security Desk by phone at (212) 809-3299 and request an escort to the queuing line by providing your vehicle's information and location. Please be in your vehicle and ready to depart when Security arrives for the escort. **DO NOT DRIVE UNESCORTED.**
- See Vehicle Queuing Map – Appendix B

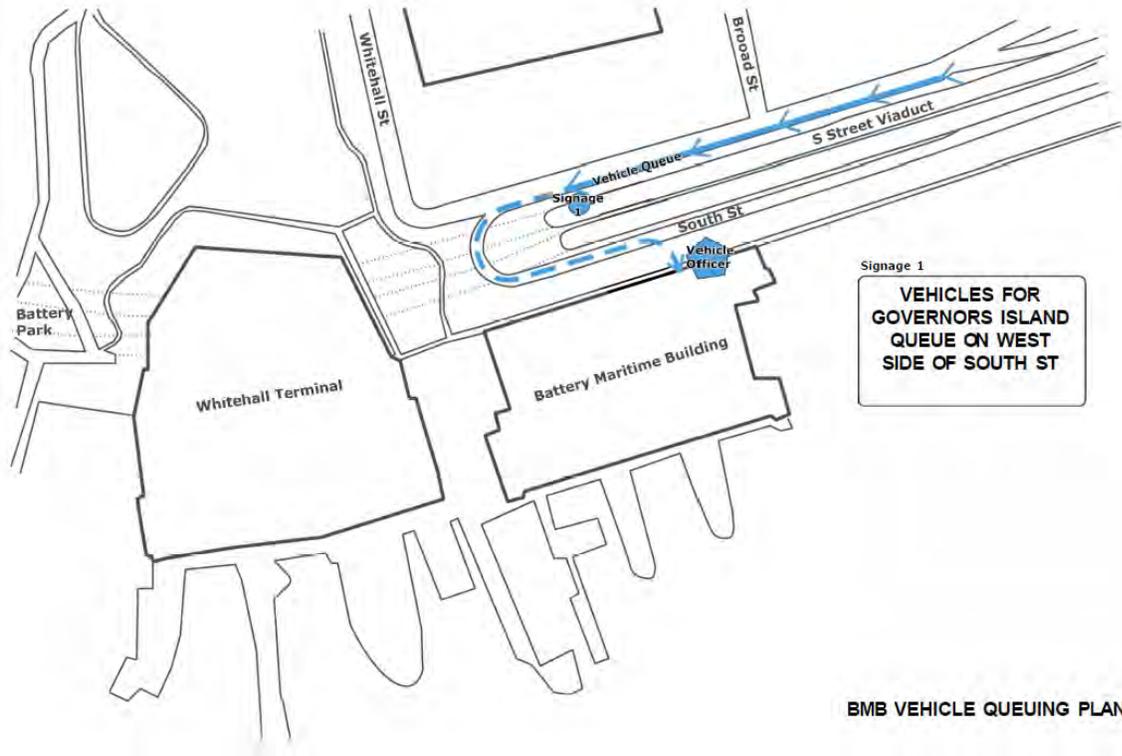
#### **Guidance for motorists:**

- **Become familiar with Island's Ferry's schedule and plan for departure accordingly.**

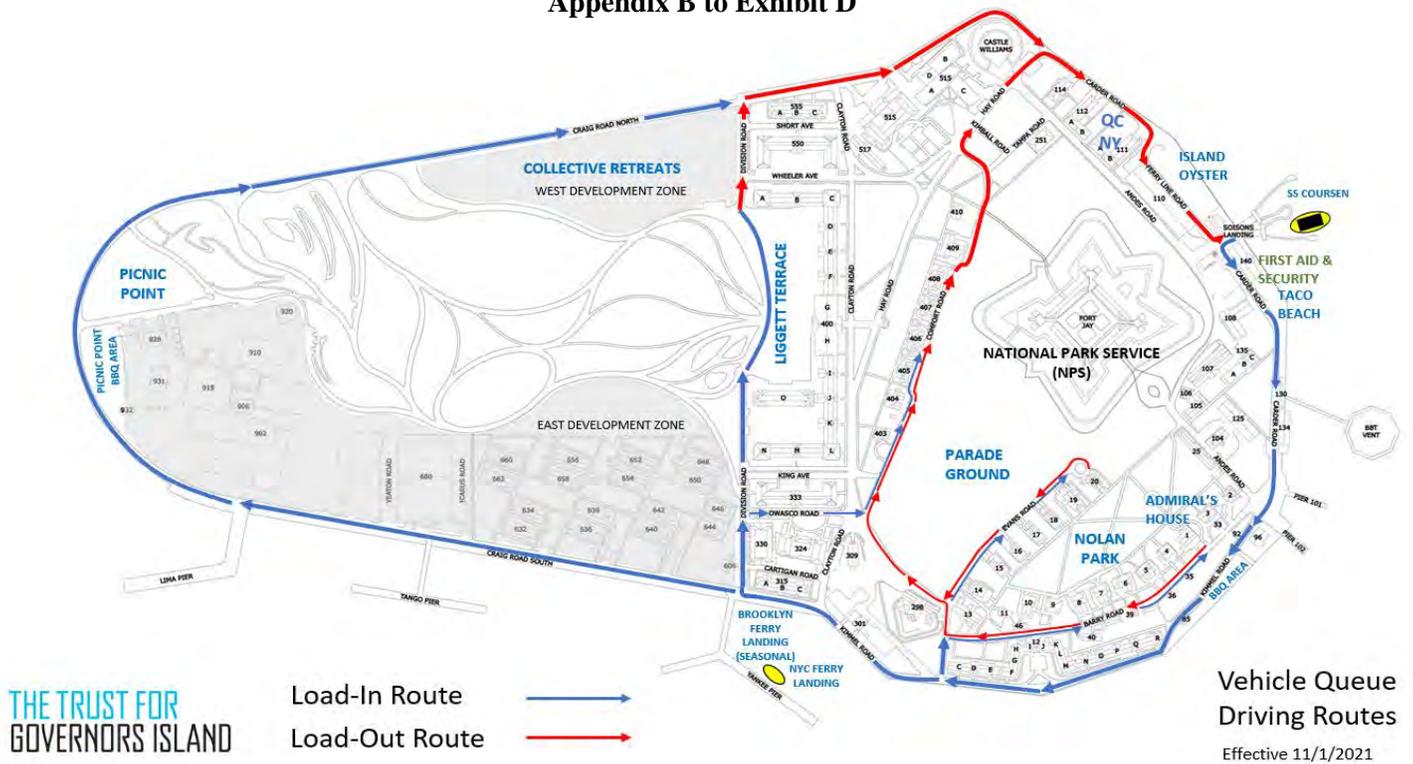
#### **All motorists are to comply with the following:**

- Please adhere to your scheduled arrival and departure time.
- Operate only properly registered and insured vehicles.
- Obey Island speed limit (15 MPH conditions permitting) (3 MPH through BMB and onto boat).
- After driving onto the ferry, please turn off the engine and remain inside the vehicle.
- Wait for a ferry crew members instruction before driving off the ferry.
- Do not drive or stop vehicle in vicinity of Soisson's dock for any reason (i.e. pick up passengers).
- Operate vehicle only to reach designated location and to return to ferry. Vehicles are not to be operated on Island to transport persons/material or for errands.
- Park vehicles in designated space, off the grass, near location of business.
- Stay on right side of the road.
- Obey all traffic signage.
- Obey directions of security personnel/ staff.
- Do not store vehicles on the Island without written permission.
- An escort is required to travel to the from the ferry- **Call Security - (212) 809-3299.**
- Queue for ferry at queuing line.
- Do not stop vehicle while exiting the boat at the BMB to discharge passengers.

### Appendix A to Exhibit D



### Appendix B to Exhibit D



**Exhibit E**  
**E.O. 50 Supply & Service Rider**  
**Equal Employment Opportunity**

This contract is subject to the requirements of Executive Order No. 50 (April 25, 1980) (Sections 10-14) as revised ("E.O. 50") and the rules and regulations promulgated thereunder. No contract will be awarded unless and until these requirements have been complied with in their entirety. By signing this contract, the Contractor agrees that it:

1. Will not discriminate unlawfully against any employee or applicant for employment because of race, creed, color, national origin, sex, age, handicap, marital status, sexual orientation or citizenship status with respect to all employment decisions including, but not limited to, recruitment, hiring, upgrading, demotion, downgrading, transfer, training, rates of pay or other forms of compensation, layoff, termination, and all other terms and conditions of employment;
2. Will not discriminate in the selection of subconsultants on the basis of the owner's, partners' or shareholders' race, color, creed, national origin, sex, age, handicap, marital status, sexual orientation or citizenship status;
3. Will state in all solicitations or advertisements for employees placed by or on behalf of the Contractor that all qualified applicants will receive consideration for employment without regard to race, creed, color, national origin, sex, age, handicap, marital status, sexual orientation or citizenship status, or that it is an equal employment opportunity employer;
4. Will send to each labor organization or representative of workers with which it has a collective bargaining agreement or other contract or memorandum of understanding, written notification of its equal employment opportunity commitments under E.O. 50 (Sections 10-14) and the rules and regulations promulgated thereunder;
5. Will furnish before the contract is awarded all information and reports including an Employment Report which are required by E.O. 50 (Sections 10-14), the rules and regulations promulgated thereunder, and orders of the Director of the Division of Labor Services ("Division"). Copies of all required reports are available upon request from the contracting agency; and
6. Will permit the Division to have access to all relevant books, records and accounts for the purposes of investigation to ascertain compliance with such rules, regulations and orders.

The Contractor understands that in the event of its noncompliance with the nondiscrimination clauses of this Agreement or with any of such rules, regulations or orders, such noncompliance shall constitute a material breach of the Agreement and noncompliance with E.O. 50 (Sections 10-14) and the rules and regulations promulgated thereunder. After a hearing held pursuant to the rules of the Division, the Director may direct the imposition by the contracting agency head of any or all of the following sanctions:

- i. Disapproval of the Contractor;
- ii. Suspension or termination of the Agreement;
- iii. Declaring the Contractor in default; or
- iv. In lieu of any of the foregoing sanctions, the Director may impose an employment program.

The Director of the Division may recommend to the contracting agency head that a Contractor who has repeatedly failed to comply with E.O. 50 (Sections 10-14) and the rules and regulations promulgated thereunder be determined to be nonresponsible.

The Contractor agrees to include the provisions of the foregoing paragraphs in every subcontract or purchase order in excess of New York City's small purchase limit established by rule of New York City's Procurement Policy Board to which it becomes a party unless exempted by E.O. 50 (Sections 10-14) and the rules and regulations promulgated thereunder, so that such provisions will be binding upon each subconsultant or vendor. The Contractor will take such action with respect to any subcontract or purchase order as may be directed by the Director of the Division of Labor Services as a means of enforcing such provisions including sanctions for noncompliance.

The Contractor further agrees that it will refrain from entering into any contract or contract modification subject to E.O. 50 (Sections 10-14) and the rules and regulations promulgated thereunder with a subconsultant who is not in compliance with the requirements of E.O. 50 (Sections 10-14) and the rules and regulations promulgated thereunder.

## Exhibit D - Contract Comments

Full Name of Proposer: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Proposing firms must list below any term, identified by section and paragraph, which would require further negotiation prior to endorsement.

	Contract Terms (Section and Paragraph)	Comments* (if any)
1		
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\* Please note: broad negotiation language will not be acceptable.

The undersigned Proposer affirms and declares that said Proposer shall accept, without any further negotiation or amendments, the Trust's Contract, and shall negotiate only the Contract terms listed above.

By: \_\_\_\_\_

Signature:\*\* \_\_\_\_\_

Title: \_\_\_\_\_

\*\*Must be signed by a senior officer or duly authorized representative who is authorized to bind the proposing entity. Such signatory must also have direct responsibility for the proposed engagement.

# Exhibit E – Island Map



## Exhibit F – Description of Security Post Orders

### SECURITY POST ORDERS

**Title:** Public Safety Director

**Seasonal (Y/N):** No

**Armed (Y/N):** Yes

**EMT (Y/N):** No

**Location:** Roaming, Entire Island

#### **Duties:**

- Models expectations, behaviors, and standards for all Security personnel.
- Assists TGI Operations with development of safety protocols and procedures.
- Direct the investigation of criminal and/or violent incidents occurring on island.
- Establish and maintain a working relationship with New York City Police Department precinct commanding officers; coordinates island security with outside law enforcement activities when an island event requires a joint enforcement effort.
- Ensure that security officers are inspected (uniforms, grooming, and other equipment) on a daily, tour-by-tour basis prior to patrol commencement (roll calls).
- Assists the Facility Security Officer of TGI with the implementation of the Facility Security Plan and assists with identification of facility specific risks and ensures they are addressed in FSP addendums. Maintains the Facility Security Plan (FSP), by reviewing the plan and managing/enforcing all components.
- Ensure that facility personnel are notified of any changes in security conditions and changes in MARSEC (Maritime Security) levels through verbal and written communication.
- Together with TGI Leadership, conducts Annual Safety Training for all staff (Active Shooter, Evacuation, etc).

## **SECURITY POST ORDERS**

**Title:** Public Safety Coordinator (PSC) Supervisor

**Seasonal (Y/N):** No

**Armed (Y/N):** Yes

**EMT (Y/N):** Yes

**Location:** Roaming, Entire Island

### **Duties:**

- Responsible for the overall supervision of all security personnel during assigned shift.
- In the absence of the Director of Security, the PSC will manage security operations.
- NYS Certified EMT - responds to all calls for medical service on Island.
- Responsible for the inspection and instruction to all posts assigned daily.
- Perform patrol to ensure all guards are on post and performing duties three times daily.
- Assist with vehicle escorts as required
- Respond to any incidents on the Island, generating incident reports.
- Keep Trust management staff abreast of all incidents and emergencies.
- Assist the FSO with all drills, audits, and overall knowledge of Facility Security Plan.
- Enforce Island Rules & Regulations

### **Additional Duties (Overnight):**

- Assigned to the security desk/console located in Building 110.
- Monitor and answer all calls to the security desk phone, advises Director of Security and directs guards to all calls for assistance.
- Lead emergency medical response during overnight hours.
- Perform fire watch/patrols of the island to ensure all buildings and areas are secured.
  - Responsible for ensuring the following buildings are locked and secured:  
Building #'s 110, 108, 140, 107, 130, & 134.
- Secure Building 108 each evening, turning off any lights and closing windows.

## SECURITY POST ORDERS

**Title:** Security Desk Officer - GI

**Seasonal (Y/N):** No

**Armed (Y/N):** No

**EMT (Y/N):** No

**Location:** Governors Island Security Desk, Building 110

### Duties (Day):

- Assigned to the security desk/console located in Building 110.
- Monitor and answer all calls to the security desk phone and make notifications to the PSC and Director of Security.
- Direct guards to all calls for assistance.
- Responsible to maintain the Command Log, accounts for all radios and property.
- Maintain ferry/visitor counts.
- Assist with ferry line management and embarkation/debarkation at Soissons landing during arrivals and departures.

**Title:** Island Overnight Officer

**Seasonal (Y/N):** No

**Armed (Y/N):** No

**EMT (Y/N):** No

**Location:** Roaming

### Duties:

- Conducts and documents overnight Island patrols, especially Island perimeter, and report any suspicious activity.
  - Officer will make directed patrols to the following locations and ensure all buildings are secure with doors locked and windows closed:
    - Nolan Park Houses #1 through #20
    - Colonels Row Houses #403 to #409
    - Harbor School 550 Short Ave
    - QC Spa buildings #111, 112, & 114
    - Yankee Pier/Pier 101 ensure gates are locked and moored vessels secure
- Regular rounds of the Island to verify overnight guests are in their approved areas.
- Assistance for any late night ferry arrivals at Pier 101/Yankee Pier to coordinate late night guests arriving and departing.
- Responsible to maintain the Command Log, accounts for all radios and property.
- Perform fire watch/patrols of the island to ensure all buildings and areas are secured.
- Enforce Island Rules & Regulations

## **SECURITY POST ORDERS**

**Title:** Security Desk Officer – Battery Maritime Building (“BMB”)

**Seasonal (Y/N):** No

**Armed (Y/N):** No

**EMT (Y/N):** No

**Location:** BMB Security Desk

### **Duties:**

- Responsible for customer service and a positive visitor experience at the BMB lobby.
- Check-in in staff, vendors, programmers, and tenants with ID badges and pre-registered guests.
- Verify visitor tickets before boarding boat.
- Boarding Announcements
- Receive and sort packages and mail, notifying appropriate parties.
- Answer and respond to calls on the BMB Security Desk Phone and Emails.
- Maintain constant communication with all staff working at the BMB, including the Terminal Manager, Ticket Agents, Line Managers, and Car Marshall to ensure seamless operations for visitors and guests.
- Ensure all signage and queuing equipment in the BMB is in the proper location for visitors and staff, including stanchion signage toppers.
- Inventory all equipment, i.e., tablets, radios, keys.
- Coordinate maintenance and cleanliness needs with the Trust facilities team.
- Bag checks according to MARSEC rules as visitors board the ferry.
- Daily inspection of Slip 7 Scale System to ensure it is functioning properly.
- Maintain a tidy environment in the BMB.
- Maintain and monitor Ticket Kiosks and communicate to Operations Manager
- Daily Inspection of BMB restricted areas (Mechanical Room, Gantry Space)
- Enforce Island Rules & Regulations

## **SECURITY POST ORDERS**

**Title:** Ferry Officer

**Seasonal (Y/N):** No

**Armed (Y/N):** No (Armed in High Season – Weekends)

**EMT (Y/N):** No

**Location:** BMB, Soissons

### **Duties:**

- In coordination with the Ferry Crew, the Ferry Officer is responsible for the orderly ferry embarkation and debarkation of vehicles and passengers, including those travelling with bicycles and strollers. Provide a welcoming customer service experience as visitors board the ferry.
- During each voyage, inspect all passenger areas of the vessel to ensure the safety of all passengers.
- Coordinate with the Ferry Crew and PSC to ensure off Island ferry runs are maximized to ensure the Island is cleared at end of day.
- Notify the GI Desk Officer of the vehicle and pedestrian count each voyage.
- Assist with ferry embarkation/debarkation at Soissons landing during arrivals and departures.
- Enforce Island Rules & Regulations

## **SECURITY POST ORDERS**

**Title:** Line Manager – Battery Maritime Building (“BMB”)

**Seasonal (Y/N):** No - High Season – 7 Days – Low Season – Weekend Only

**Armed (Y/N):** No

**EMT (Y/N):** No

**Location:** Outside BMB – Visitor Line

### **Duties:**

- Set-up and break-down of queue lines.
- Walk up and down the visitor queue outside of the Slip and/or BMB Lobby and verify visitor tickets at the same time
- verify visitor tickets before boarding boat.
- Provide a positive customer service experience by answering guest questions and communicating the boarding process clearly.
- Provide visitor assistance and respond to questions regarding ticketing.
- Bag checks according to MARSEC rules as visitors board the ferry.
- Assist BMB Desk Officer and/or Car Marshall when needed.
- Make boarding announcement to queue line
- Enforce Rules & Regulations

## **SECURITY POST ORDERS**

**Title:** Mobile Officer - North

**Seasonal (Y/N):** No

**Armed (Y/N):** No

**EMT (Y/N):** No

**Location:** North Island

### **Duties:**

- Perform continuous mobile patrol of the North Island.
- Respond to all calls for assistance at any location on the Island.
- Ensure all buildings are secured and visitors do not access unauthorized areas.
  - Immediately upon turnout, Officer will perform directed patrols to the following areas and ensure all buildings and tenant spaces are secure including windows:
    - Nolan Park Houses #1 through #20, St Cornelius Chapel
    - South Battery Building # 298
    - Colonels Row Houses #'s 403 through 409
    - Building #309
- Perform interior/vertical patrols as directed.
- Conduct Island sweep at the end of day.
- Conduct vehicle escorts as directed
- Provide a positive customer service experience by answering guest questions.
- Enforce Rules & Regulations

## **SECURITY POST ORDERS**

**Title:** Mobile Officer - South

**Seasonal (Y/N):** No

**Armed (Y/N):** Yes

**EMT (Y/N):** No

**Location:** South Island

### **Duties:**

- Perform continuous mobile patrol of the South Island.
- Respond to all calls for assistance at any location on the Island
- Ensure all buildings are secured and visitors do not access unauthorized areas.
  - Immediately upon turnout, officer is responsible for the following:
    - Unlock Yankee Pier, ensure serviceable and that moored vessels are secured.
  - Visit the following areas and buildings and ensure all doors, locks and windows are secured:
    - Building #400
    - Ligget Terrace, Food vendors (back of tenant areas)
    - Building # 330 (Theater)
    - Building #'s 902 & 928
    - All EDZ gates
- Perform interior/vertical patrols as directed.
- Conduct Island sweep at the end of day.
- Conduct vehicle escorts as directed
- Provide a positive customer service experience by answering guest questions.
- Enforce Rules & Regulations

## **SECURITY POST ORDERS**

**Title:** Security Officer/EMT

**Seasonal (Y/N):** Yes

**Armed (Y/N):** No

**EMT (Y/N):** Yes

**Location:** Collective Retreats Site [or Other Overnight Site determined by the Trust]

### **Duties:**

- Provide overall site, and perimeter security patrols of Collective Retreats site, ensuring that rules set forth by the Trust for Governors Island are adhered to.
- Ensure all guests remain in authorized areas.
- Provide medical assistance to guests, as necessary.
- Provide professional medical response, patient care, and coordinate patient transport with FDNY & FDNY EMS first responders if necessary. Patrols are to be performed in the medical transport cart.
- Maintain communication with overnight officers and Trust Overnight Operations Manager, including the number of overnight guests.
- Enforce Rules & Regulations

## SECURITY POST ORDERS

**Title:** QC Terme Evening Security Officer

**Seasonal (Y/N):** Yes

**Armed (Y/N):** No

**EMT (Y/N):** No

**Location:** Andes Road – QC Terme Site

### **Duties:**

- Provide overall site, and perimeter security patrols of QC Terme site, ensuring that rules set forth by the Trust for Governors Island are adhered to.
- Ensure all guests remain in authorized areas.
- Provide escorts for authorized groups as scheduled.
- Assist EMT's with any medical emergencies
- Places all barricades and signage to close areas not accessible after hours.
- Communicate with Operations Manager as needed.
- Enforce Rules & Regulations

**Title:** Soissons Dock Officer - GI

**Seasonal (Y/N):** Yes

**Armed (Y/N):** No

**EMT (Y/N):** No

**Location:** Soissons Dock

### **Duties (Day):**

- Will be posted outside on Soissons landing unless on meal or authorized break.
- Will ensure that general passenger and staff queuing line barricades are set up at the beginning of each shift.
- Upon arrival on post at 1000hrs, will ensure that barricades are present and placed at the top of Soissons hill to prevent vehicles from driving on the hill.
- Responsible for the orderly disembarkation and embarkation of ferry passengers.
- Will ensure visitors line up in the established queuing lines.
- Responsible for directing vehicles and passengers in the vicinity of the dock, as well as overall crowd control.
- Provide a positive customer service experience by answering guest questions.
- Enforce island rules and regulations.

## Exhibit G – Fee Proposal

### Exhibit G.1: Calendar Year – Pricing Worksheet

LOW SEASON Monday-Friday					
Security Post	Classification	Shift	Armed	Daily Cost	Yearly Cost
Director of Security	Director	7:30AM-3:30PM	x		
PSC Supervisor/EMT	Public Safety Coordinator	6:30AM-6:30PM	x		
GI Security Desk Officer	Security Patrol Officer	6:30AM-6:30PM			
BMB Desk Officer	Security Patrol Officer	6:30AM-4:30PM			
Ferry Officer	Security Patrol Officer	7:00AM-6:00PM			
Mobile North	Security Patrol Officer	6:30AM-6:30PM			
Mobile South	Security Patrol Officer	6:30AM-6:30PM	x		
PSC Supervisor/EMT	Public Safety Coordinator	6:30PM-7:00AM	x		
Island Overnight Officer	Security Patrol Officer	6:30PM-7:00AM			
BMB Desk Officer*	Security Patrol Officer	3:30PM-11:30PM/12:30AM			

\*Fridays - 12:30am

LOW SEASON Saturday-Sunday/Holiday					
Security Post	Class	Shift	Armed	Daily Cost	Yearly Cost
PSC Supervisor/EMT	Public Safety Coordinator	6:30AM-6:30PM	x		
BMB Desk Officer	Security Patrol Officer	6:30AM-4:30PM			
Ferry Officer	Security Patrol Officer	7:00AM-6:00PM			
Mobile North	Security Patrol Officer	6:30AM-6:30PM			
Mobile South	Security Patrol Officer	6:30AM-6:30PM	x		
GI Security Desk Officer	Security Patrol Officer	6:30AM-6:30PM			
BMB Line Manager	Security Patrol Officer	10:00AM-6:00PM			
PSC Supervisor/EMT	Public Safety Coordinator	6:30PM-7:00AM	x		
Island Overnight Officer	Security Patrol Officer	6:30PM-7:00AM			
BMB Desk Officer*	Security Patrol Officer	3:30PM-11:30PM/12:30AM			

\*Saturdays -12:30am

HIGH SEASON Monday - Friday					
Security Post	Class	Shift	Armed	Daily Cost	Yearly Cost
Director of Security	Director	7:30AM-3:30PM	x		
PSC Supervisor/EMT	Public Safety Coordinator	6:30AM-6:30PM	x		
GI Security Desk Officer	Security Patrol Officer	6:30AM-6:30PM			
BMB Desk Officer	Security Patrol Officer	6:30AM-4:30PM			
Mobile North Officer	Security Patrol Officer	6:30AM-6:30PM			
Mobile South Officer	Security Patrol Officer	6:30AM-6:30PM	x		
Ferry Officer	Security Patrol Officer	7:00AM-6:00PM			
BMB Line Manager	Security Patrol Officer	6:30AM-6:30PM			
PSC Supervisor/EMT	Public Safety Coordinator	6:30PM-7:00AM	x		
Security/EMT	Collective Retreats EMT	6:30PM-7:00AM			
Island Overnight Officer	Security Patrol Officer	6:30PM-7:00AM			
QCNY Mobile Security Officer*	Security Patrol Officer	3:30PM-11:30PM/12:30AM			
BMB Desk Officer*	Security Patrol Officer	3:30PM-11:30PM/12:30AM			
Mobile North NIGHT* (Thurs-Fri) - Memorial Day to Labor Day	Security Patrol Officer	4:30PM-12:30AM			

\*Fridays - 12:30am

HIGH SEASON - Saturday/Sunday/Holidays					
Security Post	Class	Shift	Armed	Daily Cost	Yearly Cost
PSC Supervisor/EMT	Public Safety Coordinator	6:30AM-6:30PM	x		
GI Security Desk Officer	Security Patrol Officer	6:30AM-6:30PM			
BMB Desk Officer	Security Patrol Officer	6:30AM-4:30PM			
Mobile North Officer	Security Patrol Officer	6:30AM-6:30PM			
Mobile South Officer	Security Patrol Officer	6:30AM-6:30PM	x		
Ferry Officer	Security Patrol Officer	7:00AM-6:00PM	x		
BMB Line Manager	Security Patrol Officer	6:30AM-6:30PM			
Soissons Line Manager	Security Patrol Officer	10:00AM-6:00PM			
PSC Supervisor/EMT	Public Safety Coordinator	6:30PM-7:00AM	x		
Security/EMT	Collective Retreats EMT	6:30PM-7:30AM			
Island Overnight Officer	Security Patrol Officer	6:30PM-7:00AM			
QCNY Mobile Security Officer*	Security Patrol Officer	3:30PM-11:30PM/12:30AM			
BMB Desk Officer*	Security Patrol Officer	3:30PM-11:30PM/12:30AM			
Mobile North NIGHT* (Sat-Sun) - Memorial Day to Labor Day	Security Patrol Officer	4:30PM-12:30AM			

\*Saturdays -12:30am

**Exhibit G.2: Hourly Billing Rates – Pricing Worksheet**

\*Please insert billable hourly rates for the below security classes.

	Calendar Year 2026		
Classification	Straight Time	Overtime	Event Rate
Director of Security			
Public Safety Coordinator/EMT			
Security Patrol Officer - ARMED			
Security Patrol Officer			
Security Officer/EMT			

	Calendar Year 2027		
Classification	Straight Time	Overtime	Event Rate
Director of Security			
Public Safety Coordinator/EMT			
Security Patrol Officer - ARMED			
Security Patrol Officer			
Security Officer/EMT			

	Calendar Year 2028		
Classification	Straight Time	Overtime	Event Rate
Director of Security			
Public Safety Coordinator/EMT			
Security Patrol Officer - ARMED			
Security Patrol Officer			
Security Officer/EMT			

	Calendar Year 2029		
Classification	Straight Time	Overtime	Event Rate
Director of Security			
Public Safety Coordinator/EMT			
Security Patrol Officer - ARMED			
Security Patrol Officer			
Security Officer/EMT			

	Calendar Year 2030		
Classification	Straight Time	Overtime	Event Rate
Director of Security			
Public Safety Coordinator/EMT			
Security Patrol Officer - ARMED			
Security Patrol Officer			
Security Officer/EMT			

	Calendar Year 2031		
Classification	Straight Time	Overtime	Event Rate
Director of Security			
Public Safety Coordinator/EMT			
Security Patrol Officer - ARMED			
Security Patrol Officer			
Security Officer/EMT			

	Calendar Year 2032		
Classification	Straight Time	Overtime	Event Rate
Director of Security			
Public Safety Coordinator/EMT			
Security Patrol Officer - ARMED			
Security Patrol Officer			
Security Officer/EMT			