

## **Groundskeeper (Seasonal), Operations**

**Department:** Operations

**FT/PT:** Full-Time, Seasonal

**Job Status:** Non-Exempt

**Reports to:** Groundskeeping Supervisor

### **KEY RESPONSIBILITIES**

The Groundskeeper is part of the Operations team and reports to the Groundskeeping Supervisor. This is a 6-month position (from May-October) that requires weekend work. The Groundskeeper is responsible for providing daily hands-on work that contributes to keeping the Island, open spaces, and structures throughout the Island in a clean and safe condition for all Island visitors.

Responsibilities include:

- Maintain assigned zone and its features using an online work order system to track daily tasks and report any issues.
- Clean public space surfaces, fixtures, and furniture.
- Remove leaves and debris using brooms and trash pickers.
- Support the ongoing zero waste goals of the Island by properly collecting and transporting waste (including recyclables, compost, and landfill) from public spaces and vendors to designated transfer stations throughout the Island.
- Collect, transport and deliver mail and packages to their final destination on the Island.
- Report any Island damage or public safety concerns to supervisor.
- Provide support to the Operations team members on a variety of tasks.
- Act as an ambassador for the Island, answering questions from visitors and providing directions to amenities.
- Distribute public park furniture, such as Adirondack chairs and picnic tables, throughout the Island's landscapes and ensuring tables and chairs are properly set up in their zones for visitor use.
- Communicate with the Operations team regarding park infrastructure, cleanliness, zone usage and programming.
- Perform snow removal and ice mitigation on paths, entrances, and other hard surfaces with physical labor to provide appropriate levels of access.
- Other duties, as assigned.

### **QUALIFICATIONS**

#### **Education:**

- High School Diploma or GED

#### **Experience:**

- Previous experience in facility maintenance and/or park setting preferred.

**Skills and Abilities:**

- Displays initiative and dependability working alone or with a team and outside in a park-setting.
- Hardworking, energetic, self-motivated and dedicated to the details.
- Knowledge of proper cleaning techniques.
- Availability to work early morning or late evening shifts, in addition to weekends and holidays.
- Ability to perform physical labor, transporting or lifting equipment weighing up to 50 lbs.
- Valid driver's license.

**Salary:** \$21.83 per hour

**Location and Schedule:** All positions are located on Governors Island. This position is in-person, five days a week.

**TO APPLY**

Please send a cover letter and resume as a single PDF document to [jobs@govisland.org](mailto:jobs@govisland.org) with "Seasonal Groundskeeper" in the subject line. No phone calls please.

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**ABOUT THE TRUST FOR GOVERNORS ISLAND**

The Trust for Governors Island (The Trust) is a nonprofit corporation created by the City of New York. It is responsible for the redevelopment and operation of 150 acres of Governors Island. The Trust's mission is to realize the full potential of Governors Island, demonstrating a bold vision for public space. For more information, visit [www.govisland.org](http://www.govisland.org).