

Motorpool Mechanic

Department: Landscape

FT/PT: Full-Time

Job Status: Non-Exempt

Reports to: Senior Landscape Manager

KEY RESPONSIBILITIES

The Motorpool Mechanic is a full-time year-round employee of the Trust for Governors Island (Trust). The Mechanic acts as the Island mechanic and is responsible for daily inspection, maintenance, testing and repairs of the Island's small equipment, power hand tools and landscape equipment as well as a fleet of gas and electric service carts, passenger and miscellaneous vehicles. This position will report to the Trust's Senior Landscape Manager and Lead Landscaper and will work with the broader Operations team. This position requires superior organizational, interpersonal and communication skills and the ability to work effectively as a team member in a fast-paced environment.

Responsibilities include:

- Inspect, repair and maintain engines, motors and motor-powered equipment, component assemblies, and component system used in grounds maintenance and special-purpose equipment powered by internal combustion engines.
- Inspect, repair and maintain brake systems, transmissions, ignition systems, rear ends, differential assemblies, fuel systems, hydraulic systems, electronic systems, aligns wheels and repairs steering equipment, reline and adjusts brakes and clutches, minor auto body repairs, and other related components and systems.
- Grounds maintenance equipment includes: tractors, mowers, aerators, seeders, scarifiers, rototillers, power rakes, spreaders, blowers, plows, infield groomers as well as various accessories and attachments.
- Power hand tools include: string trimmers, chain saws, hedge sheers, blowers, and similar equipment powered by single stroke engines.
- Maintain equipment maintenance records for Landscape Maintenance Fleet and related vehicles.
- Prepare reports and orders, maintain records and inventories of vehicle and equipment parts, components, supplies and materials – approaching work with a preventative maintenance mindset.
- Execute the proper scheduling of fleet maintenance and repairs, including preventative maintenance and inspection of vehicles, non-scheduled maintenance, troubleshooting and repair of all fleet vehicles.
- Track warranty records for new equipment and coordinate manufacturer inspections, service and repairs.
- Operate and tests motor vehicles and equipment in the performance of assigned duties.
- Work as part of snow removal and storm response teams to clear island roads, paths and landscapes.
- Assist with other landscape-related tasks as needed.

QUALIFICATIONS

Education:

- High School or GED
- Completion of vocation program in automotive repair or equivalent experience and/or training.

Experience:

- 3-5+ years of experience or a combination of experience and formal education to demonstrate proficiency in grounds equipment maintenance.
- Completion of Toro Service Training and proficiency in Toro Online Maintenance and Troubleshooting Guides is mandatory within first six months of hire.
- Completion of forklift/aerial lift operation training within first six months of hire.
- Experience operating and maintaining all types of grounds maintenance equipment including mowers, trimmers, aerators, slit seeders, spreaders, screeners, rollers, hedge trimmers, chainsaws, blowers, rototillers, landscape tractors and skid steers.

Skills and Abilities:

- Strong interpersonal, communication (oral and written), organizational and problem-solving skills.
- Ability to perform heavy, physical labor on a daily basis, to walk, reach, stoop, kneel, crouch, crawl and regularly lift and/or move 75 lbs with proper tools.
- High level of personal accountability, self-organization, autonomy and discipline.
- Ability to work with people at all levels with an open and engaging personality.
- Ability to be flexible and make sound professional judgments.
- Ability to work a flexible schedule of days, evenings, weekends, long shifts and holiday shifts.
- A team-player mentality with a willingness to collaborate on any and all tasks required for maintaining the highest standard of Island operations.
- Computer-literate.
- Driver's license.
- Commercial Driver License ("CDL") within first six months of hire.

TO APPLY

Please send a cover letter and resume as a single PDF document to jobs@govisland.org with "Motorpool Mechanic" in the subject line. No phone calls please.

The Trust for Governors Island does not discriminate on the basis of age, color, disability, genetic information, marital status, membership in an employee organization, military service, national origin, parental status, political affiliation, race, religion, sex (including gender identity), sexual orientation, sexual and other reproductive health decisions, or other non-merit factor.



ABOUT THE TRUST FOR GOVERNORS ISLAND

The Trust for Governors Island (The Trust) is a nonprofit corporation created by the City of New York. It is responsible for the redevelopment and operation of 150 acres of Governors Island. The Trust's mission is to realize the full potential of Governors Island, demonstrating a bold vision for public space. For more information, visit www.govisland.org.