

## **Chief Engineer, Facilities**

**Department:** Facilities

**FT/PT:** Full-Time

**Job Status:** Non-Exempt

**Reports to:** Sr. Director, Facilities

### **KEY RESPONSIBILITIES**

The Chief Engineer reports to the Sr. Director, Facilities and is responsible for investigating, estimating, planning and scheduling labor and materials for all engineering projects for the Island's campus. The Chief Engineer will build and maintain a talented force of dedicated and high-performing individuals to execute the work on Island. The Chief Engineer has excellent leadership skills, technical expertise, and the ability to oversee multiple projects. The Chief is able to figure out creative solutions for issues and can clearly communicate ideas and plans to a general audience.

Responsibilities include:

- Oversee the service, repair, and maintenance condition of the campus' physical plant to preserve value and reduce downtime.
- Provide technical support for the facility in terms of plant operations, critical utilities, operations cost control, and overall equipment effectiveness.
- Assure that all systems and equipment in the facility are compliant and in good operational condition by creating and maintaining appropriate preventative/predictive maintenance program.
- Embrace technology, including standing up a Computerized Maintenance Management System (CMMS) and directing the efficient completion of work.
- Initiate work orders, assigning to staff as applicable, following up and verifying completion of work.
- Lead the measurement of the Engineering team's work performance and ensure compliance with Trust policies, including safety, job performance and personal conduct.
- In collaboration with The Trust management team, assist in employee recruiting, training, performance evaluation, termination and promotion activities.
- Utilize engineering and technical resources to continuously assess, analyze, improve operational effectiveness, and achieve overall building operational plans.
- Maintain engineering logbook and building certificates and compliance documentation.
- Assist with budget projections and metrics.
- Lead the development and implementation of Standard Operating Procedure (SOP) documents and training of the Engineering team on the operating and maintenance of building equipment and systems.
- Develop site-wide seasonal maintenance plans.
- Assist with coordinating with external vendors and contractor personnel - making sure that work is performed up to job specifications and Trust standards.
- Lead apprentice team in mentoring and education to help them obtain/maintain their certificates of fitness and encourage their professional development.
- Effectively communicate with all Engineering team members and resolve conflicts as they arise.

- Cultivate a healthy and supportive culture amongst the Engineering team and collaborate effectively with other Island-wide teams.
- Ensure tools and equipment are in good repair and properly stored.
- Assist all internal departments, vendors, and clients as assigned and perform other job-related duties as requested and necessary.
- Develop and implement Island-specific safety and training program, ensuring compliance of staff.
- Provide weekly operations report to Island management on department progress and milestones.
- Manage monthly or periodic inspections of building systems, i.e., HVAC, MEP and physical locations within the property maintained by the Engineering team.
- Other projects and duties as assigned.

## **QUALIFICATIONS**

### **Education:**

- High School or GED Equivalent.
- Apprenticeship or trade school certificate.
- FDNY Certificates of Fitness to operate and inspect building systems: Q-01 Refrigerating System Operating Engineer, F-89 Fire Life Safety Director, S-12 Supervision of Sprinkler Systems, S-13 Supervision of Standpipe Systems.
- EPA/CFC Universal certification for CFC and HFC based refrigerants (EPA Section 608); to service, repair, or dispose of equipment that could release ozone depleting refrigerants to the atmosphere or any similar combination of education and experience.

### **Experience:**

- 7 years of experience as a Chief Engineer for a campus or large facility/venue with significant interaction with the public and high expectations for aesthetics.

### **Skills and Abilities:**

- Experience supervising a unionized engineering crew scheduled on varying work shifts.
- Proficient and knowledgeable in the supervision of mechanical repairs all types of HVAC equipment, plumbing systems, electrical systems, and generators.
- Knowledgeable about different types of building construction and systems.
- Personal interest in the application of the latest energy sustainability best-practices and a respect for our environment.
- Strong computer skills, especially Building Management Systems and proven track record setting up a CMMS system. Proficiency in Microsoft Excel, Word, and PowerPoint required
- Interpersonal skills that enable easy establishment of good relationships with immediate team, other Trust departments, tenants and vendors.
- Ability to be agile and flexible with expectations and direction.
- Ability to problem solve and make decisions that adhere to the purpose, mission,

and goals of The Trust.

- Ability to work with integrity, discretion, and a professional approach.
- Effective communication skills.
- Experience with supervision, budget management and project management.
- Ability to perform physical labor (lifting, bending, squatting, etc.).
- Drivers' license required.

## **ABOUT THE TRUST FOR GOVERNORS ISLAND**

The Trust for Governors Island (The Trust) is a nonprofit corporation created by the City of New York. It is responsible for the redevelopment and operation of 150 acres of Governors Island. The Trust's mission is to transform Governors Island into a vibrant resource for New York City, making this Island at the center of New York Harbor a destination with extraordinary public open space, as well as educational, not-for-profit and commercial facilities. For more information, visit [www.govisland.org](http://www.govisland.org).

The Trust for Governors Island does not discriminate on the basis of age, color, disability, genetic information, marital status, membership in an employee organization, military service, national origin, parental status, political affiliation, race, religion, sex (including gender identity), sexual orientation, sexual and other reproductive health decisions, or other non-merit factor.