

Project Manager, Design & Construction

Department: Design & Construction

FT/PT: Full-Time

Reports to: Vice President, Design & Construction

Key Responsibilities

The Project Manager will oversee a range of capital projects through all stages of planning, design and construction, ensuring that projects proceed in coordination with available funding sources, the Island's operational needs, and the Island's short-term and long-term real estate development plans. Specifically, the Project Manager will lead capital needs assessments, manage design teams and outside consultants, oversee permitting for projects, and manage the construction or rehabilitation of a mix of projects including historic building adaptive reuse, Island-wide utility upgrades and maritime infrastructure projects such as ferries, seawalls and piers.

Other responsibilities include:

- Coordinating with DOB, LPC, FDNY, SBS, DEC, FEMA and other regulatory agencies on project application, permitting, reporting and close-out
- Coordinating closely with the Trust's Real Estate and Operations teams
- Working closely with the Trust's CFO to oversee obtaining project approvals ("Certificates to Proceed") from the NYC Office of Management and Budget and contract registrations with the NYC Comptroller's Office, as well as overseeing compliance with other funding sources including federal transportation grants and FEMA funds

QUALIFICATIONS

Education

Bachelor's Degree in architecture, landscape architecture, engineering, construction management, urban planning or similar field required; Master's degree preferred.

Required Experience:

Minimum of 5 years of experience in a relevant field (construction, architecture/engineering, capital planning, asset management, capital project management, maritime operations); Experience with New York City budget, procurement and contracting systems preferred.

Required Skills, Knowledge and Abilities:

- Strong quantitative skills and proven ability to synthesize and present nuanced cost information and make clear recommendations in written and visual form to decision makers
- Strong graphic communication skills (design sketches) and the ability to read construction plans and specs
- Excellent written and verbal communication skills, and an ability to synthesize complex issues, summarize and present them clearly
- Possess a strong sense of professional judgment and ability to solve problems creatively including recommending phasing options and value engineering when project budgets are insufficient
- Proactive and self-directed leader with an ability to create and maintain project momentum and juggle multiple high-priority projects simultaneously
- Decision making skills commensurate with a position that is frequently required to represent the organization with external parties
- Ability to be a self-starter with an entrepreneurial spirit who works well in a team-based environment with limited oversight

TO APPLY

Please send a cover letter and resume as a single PDF document to jobs@govisland.org with "Project Manager, Design & Construction" in the subject line. No phone calls please.

The Trust for Governors Island does not discriminate on the basis of race, color, religion, sex (including gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, parental status, military service or other non-merit factor.

ABOUT THE TRUST FOR GOVERNORS ISLAND

The Trust for Governors Island (The Trust) is a nonprofit corporation created by the City of New York. It is responsible for the redevelopment and operation of 150 acres of Governors Island. The Trust's mission is to transform Governors Island into a vibrant resource for New York City, making this Island at the center of New York Harbor a destination with extraordinary public open space, as well as educational, not-for-profit and commercial facilities.

For more information, visit www.govisland.org