

THE TRUST FOR GOVERNORS ISLAND

GROUNDS MAINTENANCE MECHANIC

BACKGROUND

Governors Island is a 172-acre island in the heart of New York Harbor nestled between Lower Manhattan and the Brooklyn waterfront. Eight minutes from the energy and excitement of the City, the Island is a popular seasonal destination. A resilient new park is complemented by dozens of unique historic buildings, environmental educational facilities, a rich arts and culture program and a 22-acre National Monument managed by the National Park Service. Unlike anywhere else in New York, Governors Island offers peaceful settings with sweeping views of the Harbor, Lower Manhattan skyline and Statue of Liberty. Looking ahead, the Island will be activated year-round as a sustainable campus for learning and entrepreneurship, with plans for expanded commercial and non-profit uses in its future.

In 2018, Governors Island will be open to the public every day from May 1-October 31. Island operations continue year-round, with a public high school, artist residency program and new commercial tenancies.

THE POSITION

The Grounds Maintenance Mechanic is a full-time year-round employee of the Trust for Governors Island (Trust). The Mechanic will be responsible for daily inspection, maintenance, testing and repairs of the Island's small equipment, power hand tools and landscape equipment as well as a small fleet of gas and electric service carts, pickup trucks and miscellaneous vehicles. This position will work with a broader team of groundskeepers and horticultural staff. This position requires superior organizational, interpersonal and communication skills and the ability to work effectively as a team member in a fast-paced environment.

RESPONSIBILITIES

- Inspect, repair and maintain engines, motors and motor-powered equipment, component assemblies, and component system used in grounds maintenance and special-purpose equipment powered by internal combustion engines.
- Inspect, repair and maintain brake systems, transmissions, ignition systems, rear ends, differential assemblies, fuel systems, hydraulic systems, electronic systems, aligns wheels and repairs steering equipment, reline and adjusts brakes and clutches, minor auto body repairs, and other related components and systems.
- Grounds maintenance equipment includes: tractors, mowers, aerators, seeders, scarifiers, rototillers, power rakes, spreaders, blowers, plows, infield groomers as well as various accessories and attachments.
- Power hand tools include: string trimmers, chain saws, hedge sheers, blowers, and similar equipment powered by single stroke engines.
- Maintain equipment maintenance records for Grounds Maintenance Fleet and related vehicles. Prepare reports and orders, maintain records and inventories of vehicle and equipment parts, components, supplies and materials.
- Maintain mechanic tool inventory and hold primary responsibility for organization and cleanliness of the shop.
- Track warranty records for new equipment and coordinate manufacturer inspections, service and repairs.
- Operate and tests motor vehicles and equipment in the performance of assigned duties.
- Work as part of snow removal and storm response teams to clear island roads, paths and landscapes.
- Execute projects with volunteer groups.
- Other duties as assigned.

REQUIREMENTS

- 5-7+ years of recent experience or a combination of experience and formal education to demonstrate proficiency in grounds equipment mechanic.
- Completion or ability to complete Toro Service Training and proficiency in Toro Online Maintenance and Troubleshooting Guides is mandatory within first six months of hire.
- Experience operating and maintaining all types of grounds maintenance equipment including mowers, trimmers, aerators, slit seeders, spreaders, screeners, rollers, hedge trimmers, chainsaws, blowers, rototillers, landscape tractors and skid steers.
- Strong interpersonal, communication (oral and written), organizational and problem-solving skills.
- Ability to perform heavy, physical labor on a daily basis, to walk, reach, stoop, kneel, crouch, crawl and regularly lift and/or move 75 lbs with proper tools.
- High level of personal accountability, self-organization, autonomy and discipline.
- Ability to work with people at all levels with an open and engaging personality.
- Ability to be flexible and make sound professional judgments.
- Ability to work a flexible schedule of days, evenings, weekends, long shifts and holiday shifts.
- A team-player mentality with a willingness to collaborate on any and all tasks required for maintaining the highest standard of Island operations.
- Computer-literate.
- Driver's license.
- Ability to acquire a New York State Class D Drivers License and meet NYS requirements for applying for Class B Commercial Driver License ("CDL") within first six months of hire

TO APPLY

Please send a cover letter and resume as a single PDF document to jobs@govisland.org with "Grounds Maintenance Mechanic" in the subject line. No phone calls please.

The Trust for Governors Island does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, parental status, military service or other non-merit factor.

ABOUT THE TRUST FOR GOVERNORS ISLAND

The Trust for Governors Island ("The Trust") is a nonprofit corporation created by the City of New York. It is responsible for the redevelopment and operation of 150 acres of Governors Island. The Trust's mission is to transform Governors Island into a vibrant resource for New York City, making this island at the center of New York Harbor a destination with extraordinary public open space, as well as educational, not-for-profit and commercial facilities.

For more information visit www.govisland.org.