

THE TRUST FOR GOVERNORS ISLAND

MINUTES OF THE EXECUTIVE COMMITTEE MEETING
OF
GOVERNORS ISLAND CORPORATION d/b/a
THE TRUST FOR GOVERNORS ISLAND

May 4, 2020

A meeting of the Executive Committee of Governors Island Corporation d/b/a The Trust for Governors Island (“The Trust”) was held on Monday, May 4, 2020 via Zoom.

The following members of the Executive Committee of The Trust were present by video:

Alicia Glen, *Chairperson*
Carolee Fink
Benjamin Lawsky
Susan Mercandetti
Tokumbo Shobowale
Carl Weisbrod

Also present were Trust staff.

Ms. Alicia Glen, Chairperson, started the meeting by welcoming the Executive Committee members and asking Ms. Marni Friedlander, Trust Secretary, to confirm that a quorum was present, to which she responded affirmatively.

Ms. Glen then asked Ms. Friedlander to introduce the first voting item.

1. Authorization to enter into an agreement with an emergency medical services provider

Ms. Friedlander began by stating that LiRo Program and Construction Management P.E., P.C. (“LiRo”), issued a request for proposals on behalf of The Trust seeking an emergency medical service provider. LiRo received five proposals. Based on a review of the proposals, LiRo, along with The Trust, determined that Intelligent Crowd Solutions (“iCrowd”) was the lowest most responsible bidder.

Ms. Friedlander stated that iCrowd will provide these services only when Governors Island (the “Island”) is open to the public. Ms. Friedlander concluded by requesting approval for LiRo, on The Trust’s behalf, to enter into a three-year contract with two, one-year options to renew with iCrowd for \$216,000 per year, with 3% escalations and change order authority of up to 15% of the total contract cost.

Ms. Glen asked if iCrowd has worked at similar venues to which Ms. Friedlander noted that iCrowd has been working with NYC Runs for its event on the Island and that it provides services to other similar entities. Mr. Tokumbo Shobowale asked whether iCrowd's fee is based upon hourly rates to which Ms. Friedlander responded affirmatively. Ms. Clare Newman noted that the bid was based on a May 1 opening date and that since the Island is not yet open, this contract amount will likely be lower for this year.

Hearing no further questions, a motion to authorize entering into an agreement with iCrowd was made, seconded, and unanimously adopted. Ms. Glen asked Ms. Friedlander to present the next item.

2. Authorization to enter into an agreement with a labor and employment law firm

Ms. Friedlander stated The Trust is seeking to enter into an agreement with Epstein, Becker & Green, P.C. ("EBG") for the provision of labor and employment outside counsel services. Ms. Friedlander noted that The Trust solicited three bids from law firms that specialize in labor and employment issues. One law firm had a conflict and was therefore no longer considered.

Based on the proposals, The Trust selected EBG as providing the best combination of expertise, overall firm strength and price. She then asked the Executive Committee to authorize The Trust to enter into a three-year contract with two, one-year options to renew with EBG, for a maximum contract price of \$50,000.

Mr. Shobowale asked how much The Trust typically spends annually on outside employment counsel to which Ms. Friedlander responded approximately \$5,000. There were no further questions.

A motion to authorize the entering into a contract with EBG was made, seconded, and unanimously adopted.

3. Public Comment and Adjournment

Ms. Glen asked if anyone had a statement to make. Hearing none, Ms. Glen next entertained a motion to adjourn the meeting. The motion was seconded and unanimously approved, and the meeting was adjourned.